

**Hudson Regional Health Commission  
Commission Meeting  
January 18, 2024  
10:00 AM**

**MINUTES**

**Opening of the meeting:** This meeting was opened at 10:12 AM by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

**Attendance:**

A. McNair  
C. Cirillo  
J. Castro  
V. Rivelli  
P. Bellan-Boyer  
T. Siciliano  
N. Tarantino  
A. Mansilla  
B. Manso  
S. Tattoli  
V. Holmes, Counsel  
C. Nawrocki, Director  
M. Leguizamon, CFO

**Absent:**

S. Cavanaugh  
G. Jeffas

**Minutes of the meeting of December 14, 2023:** were unanimously approved as written and submitted on motion by P. Bellan-Boyer, second J. Castro, and J. Sarnas abstaining (Attachment I).

**Expenditures Report for December 1, 2023- January 15, 2024:** was ratified upon motion by V. Rivelli, second A. McNair and unanimously carried (Attachment II).

**Announcements:**

**Directors Report**

C. Nawrocki presented the Director's Report for End of Year 2023 with detailed information on Commission programs and events.

### **Migrant Health Meeting**

C. Nawrocki announced that following the board meeting, there would be a meeting held regarding public health planning in regards to individuals migrating to our area.

### **New Business:**

#### **Audit Report 2022**

The 2022 Audit Report (Attachment III) was presented by M. DeSena. Upon motion by V. Rivelli, second A. McNair the audit report was unanimously approved.

#### **Resolutions**

- **Meetings for 2024 (Resolution #24-01-01)**
- **Official Depositories (Resolution #24-01-02)**
- **General Counsel (Resolution #24-01-03)**
- **State Contract Vendors (Resolution #24-01-04)**
- **Official Newspapers (Resolution #24-01-05)**

Resolution #24-01-01 through Resolution #24-01-05 were approved unanimously on motion by P. Bellan-Boyer, second A. Mansilla (Attachments IV - VIII).

#### **Weather Center Services Contact 2024**

Upon motion by V. Rivelli, second T. Siciliano, the Weather Center Services Contract for 2024 with the Harrison Weather Center was approved unanimously (Attachment IX).

#### **Dispose out of use equipment**

Upon motion by A. McNair, second J. Castro, the recommendations were unanimously approved. The items were approved to be sold on GovDeals.com, with the exception of the RAMP which is to be discarded (Attachment X).

#### **Budget Amendments**

M. Leguizamon presented the amendments to the 2023 (Attachment XI) and 2024 budget (Attachment XII). Upon motion by V. Rivelli, second C. Cirillo, the amendments were unanimously approved.

#### **Personal Finance Committee Recommendations**

On behalf of the Personnel and Finance Committee, C. Nawrocki presented their recommendation to the board to allow M. Leguizamon to carry over 3.5 vacation days into the new year, from 2023 to 2024. M. Leguizamon had been unable to use the days due to unexpected work on the audit report. The recommendation was unanimously approved on motion by P. Bellan-Boyer, second A. Mansilla.

There being no further business, upon motion by v. Rivelli, second A. Mansilla, unanimously carried, the meeting was closed at 11:15 a.m.

I, Carrie Nawrocki, Director of Hudson Regional Health Commission do hereby certify that the foregoing

are true minutes of a meeting held on January 18, 2024 in witness whereof I have set my hand

this 18 day of January.

Carrie Nawrocki

Carrie Nawrocki  
Executive Director