

**Hudson Regional Health Commission  
Commission Meeting  
September 21, 2023  
10:00 AM**

**MINUTES**

**Opening of the meeting:** This meeting was opened at 10:18 AM by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

**Attendance:**

A. McNair  
C. Cirillo  
J. Castro  
J. Sarnas  
V. Rivelli  
G. Jeffas  
P. Bellan-Boyer  
T. Siciliano  
S. Cavanaugh  
N. Tarantino  
J. Napolitano  
C. Nawrocki, Director  
M. Leguizamon, CFO  
G. Williams, Superintendent Mosquito and Vector Control Program

**Absent:**

A. Mansilla

**Minutes of the meeting of June 15, 2023:** were unanimously approved as written and submitted on motion by V. Rivelli, second A. McNair (Attachment I).

**Announcements:**

**Director's Report**

C. Nawrocki discussed the September 2023 Director's Report. This report includes information for the last three months, including program updates, enforcement activities and mosquito data.

**Mosquito Report**

G. Williams discussed the status of the current mosquito season and ongoing initiatives for mosquito control and spotted lantern fly treatment in the county.

**Expenditures Report for June 1, 2023 – August 31, 2023:** was ratified upon motion by J. Castro, second P. Bellan-Boyer, and unanimously carried (Attachment II).

**Old Business:**

None

**New Business:**

**Mosquito Program Use of boat**

C. Nawrocki discussed the request of board support regarding an acquisition of a boat by the New Jersey State Mosquito Control Commission for use of the commission mosquito control program. This would be for mosquito surveillance in several coastal marshes that cannot be accessed from land, also to verify the helicopter spraying. This was approved via email sent on June 23, 2023 and was ratified on motion by J. Castro, second V. Rivelli.

**Resolution rejecting Bid**

This is a resolution allowing us to negotiate for 3 pick-up trucks required for the spotted lantern fly program. There were none available on state contract and the commission advertised twice for bids but did not receive any (Attachment III). This was unanimously approved on motion by A. McNair, second V. Rivelli.

**2023 Budget Amendments**

M. Leguizamon presented the amendments to the 2023 Budget (Attachment IV). The board discussed the amendments and upon motion by C. Cirillo, second G. Jeffas, the amendments were unanimously approved.

**2024 Budget and Resolution**

M. Leguizamon presented the 2024 Budget (Attachment V). The 2024 Budget was approved and Resolution #23-09-11 was unanimously approved upon motion by A. McNair, second V. Rivelli.

**Bayonne and Union City EBL**

The Director discussed interlocal EBL Agreements for Bayonne and Union City with the commission for the three-year period of March 1, 2024 to February 29, 2027 (Attachment VI), which were subsequently approved unanimously upon a motion by P. Bellan-Boyer, second G. Jeffas with Bayonne, Kearny, and Union City abstaining.

**Equipment Disposal**

Upon motion by P. Bellan-Boyer, second V. Rivelli, the recommendations for equipment disposal (Attachment VII) were unanimously approved.

**JIF Membership 2024**

Commission's membership in the Suburban Metro Joint Insurance Fund expires at the end of the year. The board reviewed the agreement and Resolution #23-09-10 confirming renewal of membership from January 1, 2024 – January 1, 2027 (Attachment VIII). Upon motion by J. Castro, second G. Jeffas, the agreement and resolution were unanimously approved.

### **Nominating Committee for Election of Officers**

John Sarnas appointed A. McNair as the chair of the Nominating Committee for the election of new officers for the two-year term 2024-2025.

### **FY 2024 Grants**

#### **County Environmental Health Act (CEHA)**

C. Nawrocki presented the letter of intent to fund the commission's CEHA program from the New Jersey Department of Environmental Protection (NJDEP). Although the application is not yet open in SAGE, this letter indicates the commission should anticipate receiving the following amounts for these specified programs:

- Core CEHA programs (HazMat, Air, Solid Waste, Water, Noise): \$180,000 baseline and \$7600 for NJEMS
- EPA 105 portion of Air Program: \$96,292
- Pesticides (elective): \$8470

These figures have remained the same since FY 2018.

The CEHA grant and Notice of Intent also covers the elective idling program at \$17,500 for overtime only.

On motion by V. Rivelli, second P. Bellan-Boyer, unanimously authorized the Director to apply for, receive and administer the CEHA Grant.

#### **Local Core Capacity for Public Health Emergency Preparedness LINCS Program**

The Commission received a letter of intent to fund \$478,580 for the emergency preparedness (LINCS) program, from the New Jersey Department of Health (Attachment X). This grant is to sustain current capabilities and to enhance additional capabilities regarding response to terrorism, pandemic influenza and other public health emergencies effective July 1, 2023 through June 30, 2024. The amount of funding has been reduced for this funding period. The commission has three full time staff on this grant, and part of a fourth. On motion by V. Rivelli, second P. Bellan-Boyer and unanimously carried, the Director was authorized to apply for, take receipt of, expend funds and administer the grant in accordance with the terms and conditions specified in the letter of intent.

#### **Right to Know Grant**

On motion by V. Rivelli, second P. Bellan-Boyer, unanimously carried, the Director was authorized to apply for, take receipt of and execute the grant in the indicated amount of \$17,575 - the same amount as many years in the past. (Attachment XI)

#### **Spotted Lantern Fly Response Amendment to County Contract**

On motion by V. Rivelli, second P. Bellan-Boyer, the board unanimously approved the acceptance of this grant, for the amount of \$385,000 over the course of 3 years. In 2023, \$215,000 funded 3 pickup trucks, while in 2023, 2024, and 2025, \$85,000 each year went towards operating expenses which included/will include 3 full-time seasonal employees, safety equipment, uniform budget, and pesticides. (Attachment XII).

**Vaccination Supplemental Funding Year 3**

The NJDOH has amended the amount of \$90,000 to the commission's current grant, which includes funding for half of the public health nurse position as well as the IT specialist position. On motion by V. Rivelli, second P. Bellan-Boyer, the board unanimously approved entering into this agreement (Attachment XIII).

**Childhood Lead Program**

The Childhood Lead Exposure Prevention (CLEP) grant application was approved by the New Jersey Department of Health on May 19, 2023 (Attachment XIV) and the commission was awarded \$448,751 which represents a \$62,548 increase over last year's award of \$386,203. Upon motion by V. Rivelli, second Bellan-Boyer, the board unanimously approved and accepted this grant.

**NJACCHO Funding**

Upon motion by V. Rivelli, second P. Bellan-Boyer, unanimously carried, the Director was authorized to apply for, take receipt of, expend funds and administer this grant of \$1,000,00 for October 2022 through June 2024 (Attachment XV).

**Closure of the Meeting**

Being no further business, the meeting was closed at 11:30 AM on motion by P. Bellan-Boyer, second N. Taranatino, and A. McNair abstaining.

I, Carrie Nawrocki, Director of the Hudson Regional Health Commission, do hereby Certify that the foregoing are true Minutes of a meeting held on September 21, 2023

in witness whereof I have set my hand this 29 day of September, 2023.

A handwritten signature in blue ink, appearing to read "Carrie Nawrocki", is written over a horizontal line.

Carrie Nawrocki  
Executive Director