

**Hudson Regional Health Commission
Commission Meeting
March 16, 2023
10:00 am**

MINUTES

Opening of the meeting: This meeting was opened at 11:15 AM by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

Present:

A. McNair
C. Cirillo
J. Castro
M. O'Reilly
J. Sarnas
V. Rivelli
P. Bellan-Boyer
N. Tarantino
C. Madalena

J. Napolitano, Counsel
C. Nawrocki, Director
M. Leguizamon, CFO

Absent:

A. Mansilla
G. Jeffas
M. Alvarez

Minutes of the meeting of January 19, 2023: were unanimously approved as written and submitted on motion by V. Rivelli, second J. Castro. (Attachment I)

Announcements:

Director's Report

C. Nawrocki presented the Director's Report for January – March 2023 with detailed information on Commission programs and events.

Expenditures Report for January 16, 2023 to March 15, 2023: was ratified upon motion by J. Castro, second V. Rivelli, and unanimously carried. (Attachment II).

New Business:

Audit Report 2021

The 2021 Audit Report (Attachment III) was presented by M. DeSena. Upon motion by M. O'Reilly, second V. Rivelli, the audit report was unanimously approved.

Auditor Proposal 2022

The board considered a proposal from DeSena and Company for auditing services for year 2022 (Attachment IV). This was a professional services proposal being considered on a non-bid basis, and was previously reviewed by the Personnel and Finance Committee. Upon motion by M. O'Reilly, second J. Castro the board unanimously accepted this proposal.

CEHA Resolution

C. Nawrocki presented Resolution #23-03-07 (Attachment V), Grant Agreement Between Hudson Regional Health Commission and the State of New Jersey by and for the Department of Environmental Protection for the FY 2023 County Environmental Health Act (CEHA). This was unanimously approved on motion by J. Castro, second V. Rivelli.

Out of use items to be discarded

Upon motion by V. Rivelli, second C. Cirillo, the recommendation to discard the out of use items was unanimously approved. (Attachment VI)

Budget Amendments 2022 and 2023

M. Leguizamon presented the budget amendments for the 2022 Commission budget and the 2023 Commission budget. After discussion, the amendments were unanimously approved on motion by N. Tarantino, second V. Rivelli. (Attachment VII)

ITS Contract

C. Nawrocki updated the board on the RFP for the IT work needed at HRHC. Currently, the commission is contracting with MHM Tech Group. The RFP is on the commission website and has been posted in the Jersey Journal. Proposals are due April 12, 2023. C. Nawrocki was authorized to enter into a contract for IT Services after review of the submitted proposals.

Interlocal Agreement with ERHC IT Support

C. Nawrocki discussed a request by Essex Regional Health Commission (ERHC) to provide Informational Technology Services (ITS) Support through an interlocal shared services agreement (Attachment VIII). Upon motion by V. Rivelli, second C. Madalena, Resolution #23-03-06 (Attachment IX) was unanimously approved to enter into this agreement.

There being no further business, the meeting was unanimously closed at 11:30 upon motion by P. Bellan-Boyer, second V. Rivelli.

I, Carrie Nawrocki, Director of the Hudson Regional Health Commission, do hereby Certify that the foregoing are true Minutes of a meeting held on March 16, 2023 in witness whereof I have set my hand this 16 day of march, 2023.

Carrie Nawrocki

Carrie Nawrocki
Executive Director