

**Hudson Regional Health Commission
Commission Meeting
June 16, 2022
10:00 am**

MINUTES

Opening of the meeting: This meeting was opened at 10:18 AM by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

Physically Present:

N. Tarantino
C. Cirillo
J. Castro
M. O'Reilly
J. Sarnas
V. Rivelli
A. Mansilla
C. Madalena
S. Tattoli
G. Jeffas
G. Williams (departed 10:30)
J. Napolitano, Counsel
M. Leguizamon, CFO
C. Nawrocki. Director

Present via Zoom:

J. Borga
H. J. Boor

Absent:

A. McNair

Minutes of the meeting of March 17, 2022 were unanimously approved as written and submitted on motion by V. Rivelli, second N. Tarantino, with G. Jeffas abstaining (Attachment I).

Announcements:

C. Nawrocki discussed the Director's Report for March to June 2022 with detailed information on Commission programs and events. Additionally, a chain of custody form for COVID tests was distributed to each municipality.

G. Williams discussed the status of the current mosquito season and upcoming initiatives for mosquito control and spotted lantern fly treatment.

Expenditures Report for March 11, 2022 to May 31, 2022 was ratified upon motion by N. Tarantino, second C. Madalena, and unanimously carried (Attachment II).

New Business:

Spotted Lantern Fly Program Funding

C. Nawrocki discussed the Chemical Control Treatment Grant (Attachment III) from the New Jersey Department of Agriculture which was approved by the board via email for \$15,000 for treatment of SLF in the county and includes physical trapping, treatments and license for pesticides.

Upon motion by J. Castro, second V. Rivelli, the Director was unanimously approved to apply for, receive and administer the grant for the Spotted Lantern Fly Program.

NJIT Mosquito Program Funding

C. Nawrocki discussed the contract with New Jersey Institute of Technology (NJIT), Project Title: Monitoring mosquito eco-systems and vector control strategies using a stand-off optical sensor, for which Hudson Regional Health is Subcontracted for the period 2/1/2021 - 1/31/2022. (Attachment IV). The contract is the first part of a two-year program, and approval was sought to enter into the agreement for two years. The commission is awaiting the documents for the second year.

Upon motion by G. Jeffas, second A. Mansilla, the Director was unanimously approved to enter into the agreement for two years.

Grants NJDOH FY 2023

C. Nawrocki discussed upcoming grants from the New Jersey Department of Health (NJDOH) for the FY- 2023 and provided a summary of each grant. The board reviewed letters of intent/letters of confirmation of grant award from the NJDOH for the Right to Know Program (Attachment V), Public Health Emergency Preparedness Programs: Vaccination Supplemental Funding (Attachment VI), LINCIS Program (Attachment VII), and Childhood Lead Program funding (Attachment VIII).

Upon motion by HJ Boor (J.C.), second M. O'Reilly, the Director was unanimously approved to apply for, receive and administer the grants from the NJDOH for FY 2023.

NJDEP Grants FY 2023, CEHA & IDLING

C. Nawrocki reviewed and discussed applying for New Jersey Department of Environmental Protection (NJDEP) FY 2023 CEHA and Idling (Attachment IX). The CEHA application was not yet available.

Upon motion by J. Castro, second G. Jeffas, the Director was unanimously approved to apply for the grants from the NJDEP for FY 2023.

Budget Amendments

M. Leguizamon presented the budget amendments to the 2022 budget (Attachment X). Upon motion by V. Rivelli, second J. Castro, the amendments were unanimously approved.

Membership in the Hudson County Cooperative Pricing System

The Director discussed a resolution for member participation in The Hudson County Cooperative Pricing System for the purchase of goods and services. (Attachment XI). Upon motion from A. Mansilla, second G. Jeffas, the resolution is unanimously passed.

Hudson County COVID funding 2022

The Director discussed Hudson County COVID funding for 2022 (Attachment XII), which was unanimously approved upon the motion from V. Rivelli, second J. Castro.

EBL Agreements Harrison, Weehawken, East Newark

The Director discussed interlocal EBL Agreements for Harrison, Weehawken and East Newark which were subsequently approved unanimously upon a motion by C. Cirillo, second C. Madalena (Attachment XIII, XIV, XV).

Personnel Finance Committee Updates

The Director discussed staffing changes, new hires and recommendations from the Personnel and Finance Committee. Upon motion by M. O'Reilly, second N. Tarantino, the board unanimously approved a staffing plan for the administrative department consisting of promoting C. DiBenedetto to the position of Human Resource Administrative Assistant, and hiring two new Administrative Assistants, one for general operations/clerical and one with a focus on accounting.

Closure of the Meeting

Being no further business, the meeting was closed at 11:35 on motion by V. Rivelli, second C. Cirillo, unanimously carried.

I, Carrie Nawrocki, Director of the Hudson Regional Health Commission, do hereby Certify that the foregoing are true Minutes of a meeting held on June 16, 2022, in witness whereof I have set my hand this 2 day of December, 2022.

Carrie Nawrocki

**Carrie Nawrocki
Executive Director**