

**Hudson Regional Health Commission  
Commission Meeting  
January 28, 2021**

**MINUTES**

**Opening of the meeting**

The meeting was opened at 10:09am by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

**Attendance**

J. Castro  
J. Sarnas  
N Tarantino  
C. Madalena  
S. Bastola  
M. O'Reilly  
K. Pincus  
A. Mansilla  
V. Rivelli  
C. Cirillo

C. Nawrocki, Executive Director  
M. Leguizamon, CFO  
J. Napolitano, Counsel

Absent:  
G. Jeffas

**Minutes of the meeting of December 9, 2020** were unanimously approved upon motion by V. Rivelli, second J. Castro (Attachment I).

**Announcements**

**Year End 2020 Director's Report**

C. Nawrocki Presented the Director's Report for 2020. This report includes a summary of the activities, accomplishments and program statistics for the year.

**GASP Presentation**

K. Blumenfeld from Global Advisors on Smokefree Policy (GASP) provided information on recent activities and recommendations.

**Expenditures Report for December 1, 2020 through January 15, 2021** was unanimously ratified on motion by A. Mansilla, second V. Rivelli (Attachment II).

### **New Business:**

#### **Resolutions**

- Meetings for 2021 (Resolution #21-01-01)-(Attachment III)
- Official Depositories (Resolution #21-01-02)-(Attachment IV)
- General Counsel (Resolution #21-01-03)-(Attachment V)
- Auditor (Resolution #21-01-04)-(Attachment VI)
- State Contract Vendors (Resolution #21-01-05)-(Attachment VII)
- Official Newspapers (Resolution #21-01-06)-(Attachment VIII)
- Renewal of Membership in Suburban Essex Joint Insurance Fund (Resolution #21-01-07)-(Attachment IX)

Resolution #21-1-01 through Resolution #20-0-7 we approved unanimously on motion by A. Mansilla, second C. Madalena (Attachments III-IX).

#### **Weather Center Services Contract**

Upon motion by M. O'Reilly second J. Castro, the Weather Center Services Contract for 2021 with the Harrison Weather Center was approved unanimously (Attachment X).

#### **Budget Amendments**

M. Leguizamón presented the budget amendments for the 2020 commission budget and the 2021 commission budget. After discussion, the amendments were unanimously approved on motion by J. Castro, second V. Rivelli. (Attachment XI)

#### **Renewal of Membership in the Suburban Essex Joint Insurance Fund**

The three-year membership in the Suburban Essex Joint Insurance Fund (JIF) was unanimously approved upon motion by V. Rivelli, second J. Castro (Attachment IX).

#### **EBL Agreement North Bergen**

The Interlocal Agreement between the Township of North Bergen and the commission for the three-year period of June 1, 2021 to May 31, 2024 was unanimously approved on motion by C. Madalena, second M. O'Reilly (Attachment XII).

#### **Personnel and Finance Committee Updates and Recommendations**

On behalf of the Personnel and Finance Committee, C. Nawrocki presented recommendations to the board. The following committee recommendations were unanimously approved on motion by S. Bastola, second C. Madalena:

- 1) Increase level for J. Nunez from Environmental Specialist 3 to Environmental Specialist 4
- 2) Add level 6 to IT Specialist and move M. Mayo to this position
- 3) Add benefit time to part-time employees of 30 hours or more
- 4) Add supplemental vacation policy to reflect quarantine guidelines due to COVID-10 pandemic

Due to no further business, upon motion by V. Rivelli, second M. O'Reilly, the meeting was unanimously closed at 10:50 am.

I Carrie Nawrocki, Director of the Hudson Regional Health Commission do hereby  
Certify that the foregoing are true Minutes of a meeting held on 1/28/21,  
in witness whereof I have set my hand this 16th, day of  
June 2021.

Carrie

Carrie Nawrocki  
Executive Director