

**Hudson Regional Health Commission
Commission Meeting
January 17, 2019**

MINUTES

Opening of the meeting:

The meeting was opened at 10:17am by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

J. Castro
S. Bastola
C. Madalena
M. O'Reilly
J. Sarnas
C. Aguilera (Alternate)
N Tarantino
C. Cirillo (Alternate)
V. Rivelli
K. Pincus

C. Nawrocki, Director
J. Napolitano, Counsel
A. Berdnik (10:17am-10:30am)
G. Williams (10:17am-10:35am)

Absent:

A. Mansilla
G. Jeffas
W. Zitt

Minutes of the meeting of November 29, 2018: were unanimously approved as written and submitted on motion by V. Rivelli, second J. Castro (Attachment I).

Announcements:

Director's Report

C. Nawrocki presented the 2018 Year End Director's Report to the board. She discussed the ongoing programs and achievements from the previous year. This report will also be shared with the county administration and freeholders.

NJDOH Audit

On Monday, January 14, HRHC was audited by the NJDOH Office of Local Public Health for a performance evaluation site visit. Of all 48 indicators in the performance evaluation, zero were unmet. Results of the audit were positive noting specifically, "The agency appears to be run very efficiently with detailed recordkeeping of program activities."

Expenditures Report for November 16, 2018 to January 15, 2019 (Attachment II) were unanimously ratified on motion by N. Tarantino, second K. Pincus.

New Business:
RDS Exercise

A. Berdnik summarized the Regional Distribution Site (RDS) exercise in December and discussed Point of Dispensing Site (POD) staffing plans for the municipalities.

Mosquito Program Updates

G. Williams gave an update on the mosquito program. The 2018 mosquito season was a difficult season for West Nile Virus with four human cases. For the 2019 season, the NJDEP is considering working with the counties to apply mosquito adulticides over entire county areas by aircraft if there are any signs of increased human activity. Additionally, the commission has hired a new full-time Mosquito Inspector and will explore adding a water management component to the mosquito program to permanently eliminate mosquito habitats in certain areas of the county.

Auditor Proposal

The board considered a proposal from DeSena and Company for auditing services for year 2018 (Attachment III). This was a professional services proposal being considered on a non-bid basis, and was previously reviewed by the Personnel and Finance Committee. After discussion, on motion by V. Rivelli, second S. Bastola, unanimously carried, the proposal by DeSena and Company was approved.

Weather Center Services Contract

The board reviewed the Agreement for Consultant Services with the Harrison Weather Center for the year 2019 (Attachment IV).

Resolutions

- Meetings for 2019 (Resolution #19-01-01)
- Official Depositories (Resolution #19-01-02)
- Official Newspapers (Resolution #19-01-03)
- State Contract Vendors (Resolution #19-01-04)
- Auditor (Resolution #19-01-05)

Upon motion by J. Castro, second C. Madalena, the board unanimously approved Resolution #19-01-01 (Attachment V), Resolution #19-01-02 (Attachment VI), Resolution #19-01-03 (Attachment VII), Resolution #19-01-04 (Attachment VIII), Resolution #19-01-05 (Attachment IX) and the Agreement for Consultant Services with the Harrison Weather Center.

Budget Amendments 2018 and 2019

The board discussed amendments to the 2018 Budget (Attachment X) and amendments to the 2019 Budget (Attachment XI). Upon motion by K. Pincus, second S. Bastola, the amendments were unanimously approved.

There being no further business, the meeting was unanimously closed on motion by M. O'Reilly, second V. Rivelli at 11:35am.

I Carrie Nawrocki, Director of Hudson Regional Health Commission do hereby certify that the foregoing
are true minutes of a meeting held on January 17, 2019, in witness whereof I have set my hand this
15 day of March 2019.

Carrie Nawrocki

Carrie Nawrocki, Executive Director