

**Hudson Regional Health Commission  
Commission Meeting  
June 8, 2017**

**MINUTES**

**Opening of the meeting:**

This meeting was opened at 10:06 am by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

**Attendance:**

**Present:**

H. J. Boor, Alternate  
J. Castro  
G. Diaz  
J. Ehret  
C. Madalena  
A. Mansilla  
D. Oberkofler, Alternate  
K. Pincus  
J. Sarnas  
F. Sasso  
G. Jeffas  
V. Smith

**Absent:**

G. Drasheff  
V. Rivelli

C. Nawrocki, Director  
J. Napolitano, Counsel  
F. Febres

**Minutes of the meeting of March 24, 2017** were unanimously approved as written and submitted on motion by F. Sasso, second G. Diaz (Attachment I).

**Announcements:**

**Director's Report**

C. Nawrocki presented the Director's Report for March through early June 2017 with detailed information on Commission programs and events.

**Expenditures Report for March 15, 2017 – May 31, 2017** was ratified upon motion by F. Sasso, second J. Castro, and unanimously carried (Attachment II).

**New Business:**

**Grants July 2017-June 2018**

C. Nawrocki discussed upcoming grants from the New Jersey Department of Health (NJDOH) for the FY 2018, and provided a summary of each grant. The board reviewed letters of intent from the NJDOH for the Right to Know Program (Attachment III), Lead Program (Attachment IV) and Public Health Emergency Preparedness Program (Attachment V). Upon motion by J. Castro, second C. Madalena, the Director was unanimously approved to apply for, receive and administer the three grants from the NJDOH.

**Emergency Preparedness Public Health Shared Service Partnership Agreements for LINC**

C. Nawrocki presented the updated shared services agreements between the commission and local health departments for emergency preparedness activities (Attachment VI). These agreements are a requirement of the Public Health Emergency Preparedness grant from the NJDOH. The last time they were signed was in 2010 and there have been some changes to the program as well as local health department staff. Upon motion by G. Diaz, second J. Castro, the Director was unanimously approved to enter into the agreement with the local health departments.

**Harrison Lead EBL**

The Interlocal Agreement between the Town of Harrison and the Commission for conducting elevated blood lead (EBL) investigations expires July 31, 2017. Upon motion by G. Diaz, second G. Jeffas, unanimously carried, the Director was authorized to renew the three year agreement (Attachment VII).

**Budget Amendments**

C. Nawrocki discussed proposed amendments to the 2017 budget (Attachment VIII). The amendments involve the mosquito program and an extension of funding. Upon motion by A. Mansilla, second J. Castro, the amendments were unanimously approved.

There being no further business, the meeting was closed at 11:15 upon motion by G. Diaz, second F. Sasso, unanimously carried.