

**Hudson Regional Health Commission  
Commission Meeting  
March 24, 2017**

**MINUTES**

**Opening of the meeting:**

This meeting was opened at 10:06 am by President J. Samas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

**Attendance:**

**Present:**

H. J. Boor, Alternate  
J. Castro  
G. Diaz  
J. Ehret  
C. Madalena  
A. Mansilla  
D. Oberkofler, Alternate  
K. Pincus  
V. Rivelli  
J. Samas  
F. Sasso

C. Nawrocki, Director  
J. Napolitano, Counsel  
G. Williams, Superintendent Mosquito Control (left at 11:00am)

**Absent:**

G. Jeffas  
G. Drasheff  
V. Smith

**Minutes of the meeting of January 19, 2017** were unanimously approved as written and submitted on motion by V. Rivelli, second F. Sasso (Attachment I).

**Announcements:**

**Director's Report**

C. Nawrocki presented the Director's Report for January through early March 2017 with detailed information on Commission programs and events.

**Secaucus Board Member**

C. Nawrocki announced the receipt of a letter from the Town of Secaucus on January 17, 2017 informing the commission that Gary Jeffas was appointed as the Town Administrator and will be the primary board member for Secaucus. Dana Oberkofler remains the alternate member of the board for the town (Attachment II).

**Expenditures Report for January 1 – March 15, 2017** was ratified upon motion by F. Sasso, second J. Castro, and unanimously carried (Attachment III).

**Old Business:**

None

**New Business:**

**Mosquito Program Update**

G. Williams provided the board with an update on current mosquito control activities. He discussed the 2016 mosquito season as hot and dry, and in Hudson County mosquito populations were up 13.5%, although the third lowest rate of West Nile Virus (WNV) in mosquitoes since it was originally detected. In 2016, 2,400 mosquitoes were tested for Zika virus and none tested positive. There were 20 confirmed human cases of the virus. G. Williams also discussed a research project regarding barrier treatments for *Aedes albopictus* mosquitoes, this work will continue in 2017. He also will continue working on a drone project in collaboration with Rutgers University.

**COLA**

The board discussed a cost of living adjustment (COLA) for commission employees. Upon motion by F. Sasso, second G. Diaz, a 2.0% COLA was unanimously approved for all commission employees retroactive to January 1, 2017.

**EBL Agreements**

Upon motion by J. Castro second G. Diaz, unanimously carried, the Director was authorized to renew the three year Interlocal Agreements with the City of Hoboken and the Town of Kearny for conducting elevated blood lead investigations (Attachment IV and Attachment V).

**CEHA 2017-18**

C. Nawrocki presented the grant application for the County Environmental Health Act (CEHA) Program with the New Jersey Department of Environmental Protection (NJDEP) for the Fiscal Year (FY) 2018, July 1, 2017 through June 30, 2018 (Attachment VI). This application includes anticipated funding for all core and elective programs. The core programs include; Air Enforcement, Solid Waste Enforcement, Water Enforcement, Noise and Hazardous Substance Emergency Response. Elective programs include; Pesticides, Motor Vehicle Idling, Right to Know and Underground Storage Tanks. Upon motion by A. Mansilla, second C. Madalena, the Director was unanimously approved to apply for FY 2018 CEHA grant.

**Shared Service Agreement ERHC**

C. Nawrocki presented a shared services agreement with Essex Regional Health Commission (ERHC) for assistance on the Public Health Emergency Preparedness (PHEP) grant (Attachment VII). Last year the commission entered into a similar agreement for Monique Davis to provide assistance. This agreement is on a month to month basis for no longer than five months and a maximum of six hours per week. Upon motion by J. Ehret, second V. Rivelli, the agreement was unanimously approved.

**Budget Amendments 2016 and 2017**

C. Nawrocki discussed amendments to the 2016 budget (Attachment VIII) and the 2017 budget (Attachment IX). Upon motion by F. Sasso, second V. Rivelli the amendments were unanimously approved.

Being no further business, the meeting was closed at 10:41 on motion by G. Diaz, second V. Rivelli, unanimously carried.