

**Hudson Regional Health Commission
Commission Meeting
January 19, 2017**

MINUTES

Opening of the meeting:

This meeting was opened at 11:10 by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

Present:

H. J. Boor, Alternate
J. Castro
G. Diaz
G. Drasheff
C. Madalena
A. Mansilla
D. Oberkofler, Alternate
K. Pincus
J. Sarnas
F. Sasso
V. Smith

C. Nawrocki, Director
J. Napolitano, Counsel
A. DeQuina (left at 11:30)
M. Davis (left at 11:30)
C. Butieb (left at 11:30)

Absent:

V. Rivelli
J. Ehret

Minutes of the meeting of December 15, 2016 were unanimously approved as written and submitted on motion by J. Castro, second F. Sasso (Attachment I).

Announcements:

City of Bayonne Alternate

C. Nawrocki announced the City of Bayonne appointed Michele O'Reilly as the Alternate Board Member for the commission (Attachment II).

Director's Report

C. Nawrocki presented the 2016 Year End Director's Report with detailed information on Commission programs and events in the previous year. This report is prepared for the members of the Board and is also sent to the Hudson County Administration.

Expenditures Report for December 1, 2016 to January 15, 2017 was ratified upon motion by G. Diaz, second A. Mansilla, and unanimously carried (Attachment III).

New Business:**CEHA Program Update**

Angela DeQuina discussed the Commission's collaboration with the Hudson County Division of Housing and Community Development (HCDHCD) and the county's partnership with the non-profit Puertorriquenos Asociados for Community Organization, Inc. (PACO) for a \$1,052,000 grant to identify and remediate lead-based paint hazards in 40 one and two family homes throughout Hudson County over the next 2 years. A. DeQuina discussed the details of the grant that was awarded to PACO, and provided contact information for requesting applications for abatement projects.

Emergency Preparedness Program Update

Monique Davis and Christina Butieb provided the board with an update on the emergency preparedness program and New Jersey Department of Health (NJDOH) initiatives. M. Davis discussed Point of Dispensing Sites (POD) for mass prophylaxis/immunization, and requested updated contact information for core management teams for the PODS. These teams would consist of key staff or volunteers from each municipality to perform leadership roles in various sections of the PODs. She also updated the board on the results of recent Zika Virus focus groups.

C. Butieb discussed the NJDOH Redbook and the Local Health Report which is due on February 15, 2016. She requested updated contact information, and reviewed the process of POD call down exercises as part of the emergency preparedness program.

Administrative Resolutions

- Meetings for 2017, Resolution #17-01-01 (Attachment IV)
- Official Depositories, Resolution #17-01-02 (Attachment V)
- Official Newspapers, Resolution #17-01-03 (Attachment VI)
- General Legal Counsel, Resolution #17-01-04 (Attachment VII)
- JIF Board Representatives, Resolution #17-01-05 (Attachment VIII)
- State Contract Vendors, Resolution #17-01-06 (Attachment IX)
- Auditor, Resolution #17-01-07 (Attachment X)

Upon motion by G. Diaz, second G. Drasheff, unanimously carried, Resolutions #17-01-01 through #17-01-07 were approved.

Underground Storage Tank Program Funding

C. Nawrocki updated the board on the current funding situation from the NJDEP for the Underground Storage Tank (UST) Program, an elective program under CEHA (County Environmental Health Act). Hudson County is one of 7 counties that participate in the UST program. The NJDEP notified the participating counties that as of July 2017, the County UST Programs would no longer be funded due to \$1 million in funding from the Corporate Business Tax (CBT) being diverted from the UST program a result of the New Jersey Open Space Preservation Funding Amendment, a 2014 ballot initiative. The affected counties continue to meet with the NJDEP on this issue and many are requesting the assistance of local legislators.

Weather Center Services

Upon motion by J. Castro, second A. Mansilla, unanimously carried, the Director was authorized to enter into the Agreement for Consultant Services with the Harrison Weather Center for the year 2017 (Attachment XI).

Personnel Matter

The board went into closed session to discuss a personnel matter upon motion by G. Diaz, second F. Sasso, unanimously carried.

The board went into open session upon motion by J. Castro, second F. Sasso, unanimously carried.

Upon motion by G. Drasheff, second A. Mansilla, the board unanimously approved the personnel action discussed in closed session.

Budget Amendments 2016

C. Nawrocki presented the budget amendments for 2016 (Attachment XII) and for 2017 (Attachment XIII). After discussion and review, upon motion by J. Castro, second C. Madalena, the board unanimously approved the amendments.

There being no further business, upon motion by F. Sasso, second A. Mansilla, unanimously carried, the meeting was closed.