

**Hudson Regional Health Commission
Commission Meeting
December 15, 2016**

MINUTES

Opening of the meeting:

This meeting was opened at 11:05 by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

Present

H. J. Boor, Alternate
S. Barracato, Alternate
J. Castro
G. Diaz
G. Drasheff
C. Madalena
A. Mansilla
D. Oberkofler, Alternate
K. Pincus
V. Rivelli
J. Sarnas
F. Sasso

C. Nawrocki, Director
J. Napolitano, Counsel
Frances L. Febres, Associate Counsel

Absent

J. Ehret
V. Smith

Minutes of the meeting of September 8, 2016: were unanimously approved as written and submitted on motion by J. Castro, second V. Rivelli (Attachment I).

Announcements:

Secaucus Board Member

C. Nawrocki announced the new board members for the Town of Secaucus, Nicholas Goldsack was appointed by the town as the primary board member and Dana Oberkofler as the alternate board member (Attachment II).

Expenditure Report for September 1 – November 30, 2016: was ratified upon motion by F. Sasso, second A. Mansilla, and unanimously carried (Attachment III).

Old Business:

None

New Business:

Meeting Schedule

C. Nawrocki presented the proposed commission meeting schedule for the year 2017. All meetings are scheduled to take place at 595 County Ave, Secaucus, NJ. Upon motion by V. Rivelli, second J. Castro, the following meeting schedule was unanimously approved.

January 19, 10 am

March 9, 10 am

June 8, 10 am

September 7, 10 am

December 14, 11 am

Resolution #16-12-14 Adopting Chapter 78

C. Nawrocki and J. Napolitano discussed the details of Resolution #16-12-14 (Attachment IV) regarding employee contribution to health benefits. This was also discussed by the Personnel and Finance Committee. Following questions by the board and answers by J. Napolitano, the board unanimously passed Resolution #16-12-14 upon motion by H. J. Boor, second V. Rivelli adopting the Chapter 78 health benefits insurance contribution rate and schedule codified at N.J.S.A. 52:14-17.28c, specifically, the Tier 4 rate, for its eligible employees who elect benefits coverage through the commission.

CEHA Resolution

C. Nawrocki presented the resolution prepared by the New Jersey Department of Environmental Protection (NJDEP) for the grant between the commission and the NJDEP for July 1, 2016 through June 30, 2017 (Attachment V). This contract was approved at the commission meeting in June, however the resolution was recently received from the NJDEP. The grant covers the core County Environmental Health Act (CEHA) programs, the Environmental Protection Agency (EPA) portion of the Air Program, as well as the elective programs (Underground Storage Tank Program, Pesticides Program and Idling Program). The total amount is \$358,462. Upon motion by G. Drasheff, second C. Madalena, the resolution was unanimously approved.

General Legal Counsel

C. Nawrocki presented a summary of the opening of proposals for general legal counsel on December 5, 2016 (Attachment VI). Proposals were solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.1, et seq. The commission received one proposal from Cleary Giacobbe Alfieri and Jacobs, LLC for services for February 1, 2017 through January 31, 2018. The proposed rate for legal services is \$195/Attorney per hour, and \$75/Paralegal work per hour. This is an increase of five dollars more per hour for the attorney compared to last year, all the other terms are the same. C. Nawrocki also informed the board that the Personnel and Finance Committee reviewed this proposal at

their last meeting. Upon motion by V. Rivelli, second F. Sasso, the board unanimously accepted the proposal from Cleary, Giacobbe Alfieri and Jacobs, LLC.

Auditor Proposal

The board considered a proposal from DeSena and Company for auditing services for year 2016 (Attachment VII). This was a professional services proposal being considered on a non-bid basis, and was reviewed by the Personnel and Finance Committee. After discussion, on motion by H. J. Boor, second C. Madalena, unanimously carried, the proposal by DeSena and Company was approved.

Budget Amendments

Amendments to the 2016 Budget (Attachment VIII) and 2017 Budget (Attachment IX) were presented by C. Nawrocki and discussed by the board. Upon motion by J. Castro, second, V. Rivelli, the amendments were unanimously approved.

Report and Recommendations of the Finance/Personnel Committee:

All items discussed at the committee meeting were previously addressed in the meeting.

There being no further business, the meeting was unanimously closed at 11:45 on motion by H. J. Boor, second F. Sasso.