

**Hudson Regional Health Commission
Commission Meeting
June 30, 2016**

MINUTES

Opening of the meeting:

This meeting was opened at 10:18 by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

Present:

J. Sarnas

F. Sasso

S. Barracato (Alternate)

C. Madalena

J. Castro

H. J. Boor (Alternate)

G. Drasheff

M. Leguizamon, CFO

J. Napolitano, Counsel

K. Blumenfeld, GASP (left 10:40)

A. Ferrara, GASP (left 10:40)

Absent:

K. Pincus

D. Drumeler

V. Smith

A. Mansilla

V. Rivelli

J. Ehret

C. Nawrocki, Director

Minutes of the meeting of March 10, 2016 were unanimously approved upon motion by F. Sasso, second J. Castro; G. Drasheff abstained (Attachment 1a).

Announcements:

Global Advisors on Smokefree Policy (GASP)

Karen Blumenfeld from GASP presented “Smokefree Initiative Updates” (Attachment I).

Director’s Report

J. Sarnas announced the Director’s Report was in the meeting packet for review of the board, this report presented statistics and narrative for the second quarter of 2016 on all Commission programs.

West New York

J. Sarnas reported that the Commission has not received any formal letter or notice from West New York appointing a representative, a letter was sent to the Mayor in January and June of 2016 requesting an appointment.

Expenditures Report for March 1, 2016 – June 15, 2016 were unanimously ratified on motion by G. Drasheff second J. Castro (Attachment II).

Old Business:

none

New Business:

Agreement HRHC/ERHC Grant Compliance Assistance

J. Sarnas and M. Leguizamon discussed the agreement between Hudson Regional Health Commission and Essex Regional Health Commission. On April 22, C. Nawrocki sent an email to the board requesting approval to enter into the agreement due to the time constraints (the agreement was for May through June, 2016). This agreement was for interlocal shared services related to the emergency preparedness program, specifically for M. Davis to assist in the planning and execution of the Medical Needs Shelter Exercise in Essex County. The board approved via email and ratified the agreement (Attachment III) and unanimously approved Resolution #16-6-08 (Attachment IV) upon motion by F. Sasso, second H. J. Boor.

Grants July 2016-June 2017

J. Sarnas and M. Leguizamon discussed the following grant applications for commission programs from July 2016-June 2017.

County Environmental Health Act Program (Attachment V)

Right To Know Program (Attachment VI)

Lead Program (Attachment VII)

Public Health Emergency Preparedness Program (Attachment VIII)

Upon motion by F. Sasso, second S. Barracato, unanimously carried, the Director was authorized to apply for, take receipt of, expend funds and administer the aforementioned grants and funding for July 2016 through June 2017 and the following resolutions were approved:

Right To Know Program - Resolution #16-6-09 (Attachment IX)

Lead Program - Resolution #16-6-10 (Attachment X)

Public Health Emergency Preparedness Program - Resolution #16-6-11 (Attachment XI)

Budget Amendments

M. Leguizamon presented the amendments to the 2016 budget (Attachment XII). Upon motion by H. J. Boor, second C. Madalena, the amendments were unanimously approved.

City of Bayonne

M. Leguizamon updated the board that the City of Bayonne is in the process of submitting payment to the Commission for services since their payment is outstanding. She reported that the payment should be sent by the end of the month as per discussions with finance department at Bayonne.

There being no other business, the meeting was closed upon motion by J. Castro, second F. Sasso unanimously carried.