

**Hudson Regional Health Commission  
Commission Meeting  
March 10, 2016**

**MINUTES**

Opening of the meeting:

This meeting was opened at 10:18 by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

**Present**

J. Sarnas  
F. Sasso  
K. Pincus  
S. Barracato  
D. Drumeler  
V. Smith  
C. Madalena  
A. Mansilla  
J. Castro

**Absent**

V. Rivelli  
G. Drasheff  
J. Ehret

C. Nawrocki, Executive Director  
J. Napolitano, Counsel  
M. Davis, Health Educator Risk Communicator

Minutes of the meeting of January 15, 2016 were unanimously approved as written and submitted on motion by D. Drumeler, second J. Castro (Attachment I).

Announcements:

**Director's Report**

C. Nawrocki presented the 2015 Year End Director's Report. This report includes annual program statistics as well as narrative of all programs.

Expenditures Report for January 1 – February 29, 2016 was ratified on motion by F. Sasso, second D. Drumeler unanimously carried (Attachment II).

Old Business:

None

New Business:

At the last Commission meeting on January 15, 2016, the board approved the proposal from the firm DeSena and Company CPAs for auditing services for the year 2015. Upon motion by

F. Sasso, second J. Castro, unanimously carried, Resolution # 16-3-07 was approved (Attachment III).

#### **Discarding out of use equipment**

Upon motion by D. Drumeler, second F. Sasso, unanimously carried. C. Nawrocki was authorized to discard or sell the equipment/supplies enumerated in Attachment IV as appropriate, via the GovDeals auction site.

#### **EBL Agreement Guttenberg**

Upon motion by J. Castro, second A. Mansilla, unanimously carried, the Director was authorized to renew the three year Interlocal Agreement with the Town of Guttenberg for conducting elevated blood lead (EBL) investigations (Attachment V)

#### **USDA Mosquito Project**

C. Nawrocki discussed a mosquito control project with the United States Department of Agriculture (USDA). The commission's Mosquito Control Program has been approached by the USDA to collaborate on a project using drone technology for pesticide applications. Hudson Regional would be a sub-award grantee to the USDA project for approximately \$50,000. The Rutgers Center for Vector Biology would also be involved with the project and the funding would cover the travel, equipment and meetings for both commission staff and potentially partners from Rutgers. The board discussed the project and upon motion by D. Drumeler, second F. Sasso, unanimously approved participation as a sub-grantee of the USDA.

#### **Budget Amendment 2015**

C. Nawrocki presented amendment to the 2015 budget (Attachment VI). The board discussed the amendments as they are adjustments to the 2015 budget to reflect the actual grant funds expended and received. Upon motion by A. Mansilla, second J. Castro, the budget amendments were unanimously approved.

#### **Emergency Preparedness Program – Operational Readiness Review (ORR)**

M. Davis provided the board with an overview of the Operational Readiness Review (ORR), a New Jersey Department of Health (NJDOH) program audit of the Public Health Emergency Preparedness Program. This review is replacing the Local Technical Assessment Review (LTAR) which was used for several years in the past. The commission is scheduled for this review on April 14, 2016, at which time the NJDOH will evaluate plans, procedures, exercises and other relevant aspects of the program.

There being no further business, upon motion by D. Drumeler second F. Sasso, unanimously carried, the meeting was closed at 11:35.