

**Hudson Regional Health Commission
Commission Meeting
March 13, 2013**

MINUTES

Opening of the meeting:

The meeting was opened at 10:15 by President J. Sarnas who declared it has been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

Present:

J. Sarnas
C. Madalena
E. Grosvenor
F. Sasso
A. Velazquez
D. Drumeler
G. Drasheff
N. Guivas
J. Wax
V. Rivelli
J. Castro

Absent:

J. Ehret

C. Nawrocki, Director
J. Napolitano, Counsel

Announcements:

Officers

J. Sarnas notified the board that following the retirement of Richard Censullo he assumed the vacated office of President of the Commission according to Commission by-laws, since he held the office of Vice President.

North Bergen Representation

The Commission received notice that the township of North Bergen appointed Janet Castro as their representative on the Board (Attachment I).

Director's Report

C. Nawrocki announced the Hudson Regional Director's report for January-early March 2013 was included in the meeting package (Attachment II).

Minutes of the meeting of January 9, 2013: were unanimously approved as written and submitted on motion by E. Grosvenor, second G. Drasheff.

Expenditures Report for January 1 – February 28, 2013: was approved on motion by E. Grosvenor, second A. Velasquez unanimously carried (Attachment III).

Old Business:

Smoke-free Recreational Areas Update

C. Nawrocki provided an update to the Board on the current activities of the Smoke-free Parks Coalition.

New Business:

Officers

V. Rivelli was nominated to fill the vacant office of Vice-President by J. Castro, second A. Velazquez, unanimously carried.

Administrative Resolutions

State Contract Vendors:

Resolution 2013 (13-03-07) (Attachment IV) Resolution Authorizing Contracts with Certain State Contact Vendors was unanimously approved on motion by E. Grosvenor, second N. Guivas.

Temporary Emergency Appropriations:

Resolution 2013 (13-03-06) (Attachment V) Resolution authorizing temporary emergency appropriations was unanimously approved on motion by J. Castro, second G. Drasheff.

Report and Recommendations of the Finance/Personnel Committee:

The Finance/Personnel Committee met on March 6, 2013, minutes were distributed to the Board (Attachment VI).

The Committee discussed the current outstanding balance with the City of Bayonne on all three contracts (EBL, Municipal Assessment, and the expired contract for a dedicated Environmental Health Specialist). J. Napolitano has contacted the law department in the City and is awaiting a response.

There being no further business, the meeting was closed at 10:35am on motion by F. Sasso, second J. Castro.



ERIN BARILLAS
TOWNSHIP CLERK

Attachment I
TOWNSHIP OF NORTH BERGEN
DEPARTMENT OF PUBLIC AFFAIRS
CLERK'S OFFICE
4233 KENNEDY BOULEVARD
NORTH BERGEN, NEW JERSEY 07047

MAR 01 2013

TELEPHONE
(201) 392-2024
FAX
(201) 330-7694
ERINBARILLAS@NORTHBERGEN.ORG

February 27, 2013

Hudson Regional Health Commission
Meadowview Complex
595 County Avenue - Building 1
Secaucus, New Jersey 07094

Dear Sir/Ma'am:

Enclosed please find a certified Resolution that was passed by the Governing Body at the February 27, 2013 Board of Commissioners Meeting appointing Janet Castro as the Township's representative on the Hudson Regional Health Commission.

If you have any questions and/or comments, please feel free to contact the office.

Very truly yours,

Erin Barillas
Township Clerk

Attachment I

**RESOLUTION APPOINTING JANET CASTRO TO
REPRESENT THE TOWNSHIP ON THE
HUDSON REGIONAL HEALTH COMMISSION**

WHEREAS, Richard Censullo has retired as North Bergen's Director of Health effective March 1, 2013; and

WHEREAS, Janet Castro has been selected to replaced him as North Bergen's Director of Health; and

WHEREAS, the Township's representative on the Hudson Regional Health Commission has traditionally been its Director of Health.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF NORTH BERGEN that Janet Castro be and hereby is appointed to replace Richard Censullo as North Bergen's representative on the Hudson Regional Health Commission.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to:

1. Hudson Regional Health Commission
Meadowview Complex
595 County Avenue – Building 1
Secaucus, New Jersey 07094
2. Janet Castro

Date: February 27, 2013

	YES	NO	NOT VOTING
Cabrera	✓		
Ferraro	✓		
Gargallo			Absent
Fioravanti	✓		
Costa	✓		
Commissioner			

I HEREBY CERTIFY the foregoing to be a True and Correct copy of Resolution passed and adopted by the Board of Commissioners of the Township of North Bergen in the County of Hudson, in the State of New Jersey, at a meeting held on the above date.

[Signature]
Township Clerk

Attachment II
HUDSON REGIONAL HEALTH COMMISSION
MEADOWVIEW COMPLEX
 595 COUNTY AVENUE, BUILDING 1, SECAUCUS, NEW JERSEY 07094
 TEL. (201) 223-1133 FAX (201) 223-0122

Richard J. Censullo, President

Carrie Nawrocki, Director

DIRECTOR'S REPORT

Hudson Regional Health Commission March 2013

Public Health Emergency Preparedness

Local Information Network and Communications System (LINCS) Program:

The following tables summarize LINCS activities for January – February 2013:

Communications:

LINCS Health Alert Network Communications – Messages					
	Alert	Advisory	Update	Information	Total
January	0	0	14	18	32
February	2	2	5	20	29
1st Quarter Totals	2	2	19	38	61

Number of new Stakeholders added to HRHC NJLINCS HAN for 2013	
1 st Quarter (Not including March)	39

Epidemiology/Surveillance:

EpiCenter Surveillance Alerts Investigated	
1st Quarter Totals (Not including March)	85
NJDOH-EpiCenter Surveillance Admissions Alerts Investigated in 2013	
1st Quarter Totals (Not including March)	2
NJDOH -EpiCenter Influenza-like Illness Alerts Investigated in 2013	
1st Quarter Totals (Not including March)	2
NJDOH Epi Center Emergency Department Visit Volume Alerts Investigated in 2013	
1st Quarter Totals (Not including March)	2
Total	91

Health Education and Planning:

Activity	Total # of Activities
Hurricane Sandy After-Action Meetings: 1. Commissioner O'Dowd's Roundtable, Jersey City 2. MRC Region II Hurricane Sandy Panel – Speaker (also reflected in MRC activities)	2
Medical Needs Shelter Planning: 1. Initiated planning process for County-Wide Medical Needs Shelter 2. Co-wrote Letter of Intent with Hudson County Health & Human Services, Office of Disability Services for Community Resiliency Grant targeted towards assistance for Medical Needs Shelter Planning 3. Presented current status at Quarterly Health & Hospital Emergency Preparedness Meeting	3 Activities
Biohazard Detection System (BDS) Plan Revision Met with state planner to revise existing plan for the Dominick V. Daniels Processing and Distribution Center in Kearny	3 Meetings
Ready Together, NJ/Register Ready Presentation at Goodwill Industries – Clients with Access & Functional Needs	1 Meeting, 54 attendees
The Flu Stops with You: Staff Inservice at Beyond Basic Learning	14 faculty
NJDOH Risk Communication Exercise (postponed from Dec 2012 due to Hurricane Sandy)	1
RDS Operations Tracking System Revision Meeting with Christina Butieb and Greg Williams	1
1 st Half Progress Reports Submitted to State	1
Annual Public Health Emergency Preparedness Capabilities Assessment submitted to State	1
Preparedness Literature Distributed	175
"Tweets", including "Retweets" (Aug – Dec)	37 (6 new followers)
"What's New" Postings on HRHC Website	1

Medical Reserve Corp:

Hudson Regional Medical Reserve Corp (MRC)	Total
Volunteers	175 (1 New)
DHHS Region II Hurricane Sandy Response Panel, NYC (speaker)	25 attendees plus phone participants
Meetings/Trainings – January 31: Quarterly Meeting/Training: 1 HRHC Sandy Response 1. Ready Together NJ: Individual and Family Emergency Preparedness (Core Competency Training)	1 with 21 attendees

Elevated Blood Lead (EBL) Level Investigation Program:

No new US Department of Housing and Urban Development (HUD) Lead Risk Assessments requests were received but one (1) Clearance Inspection was performed on behalf of the Hudson County Division of Housing and Community Development in compliance with regulations adopted by the (HUD) for housing receiving federal assistance.

Two (2) new Elevated Blood Lead (EBL) Environmental Intervention Referrals were received, both of which required risk assessments – one (1) in Guttenberg and one (1) in Jersey City.

No EBL Abatement Clearance Inspections were required in this quarter.

The City of Jersey City as a Childhood Lead Poisoning Prevention (CLPP) Grantee funded by the NJ Department of Health has expanded Lead Case Management Services to all the Municipalities in Hudson County under a Memorandum of Understanding with each town. To date, joint participation between HRHC and the Jersey City Nurses has been going smoothly with no issues noted.

Hudson County Lead Poisoning Prevention Coalition Meeting dates for the year are as follows: January 17, March 21, May 16, July 18, September 19, and November 21. The March 21 meeting will feature guest speaker Lee Wasserman, CEO & President of Lew Corporation, who will present on the new lead in saliva test kits.

County Environmental Health Act (CEHA) Program**Inspections and Enforcement Activities:**

Program	Inspections Conducted	NOVs Issued	Penalties Assessed	Penalties Collected
Air-Local	30	29		
Air-State	34	34		
Dry Cleaner	1			
UST	6	3		\$4475
Pesticide	24	6		
Solid Waste	2	1		\$4000
Noise				
TOTAL	97	73	\$0	\$8475

Complaint Investigations:

Municipality	HazMat	Air	Noise	Other	TOTAL
Bayonne	7	6			13
East Newark					
Guttenberg					
Harrison	1				1
Hoboken	2	3	4		9
Jersey City	9	8	4		21
Kearny	10				10
North Bergen	1	2			3
Secaucus	1	3			4
Union City	2			1	3
Weehawken	1				1
West New York	1	1			2
TOTAL	35	23	8	1	67

High-Profile Case Summaries:

❖ Dump Site at Vacant Property (Mori Tract) / Secaucus:

In February 2013, the New Jersey Meadowlands Commission received a conceptual plan letter from Mori's engineer George Cascino regarding a potential 9 acre subdivision of the existing 137 acre lot. The nine acres in question include the area that was illegally filled.

NJMC determined that Mori's submission did not meet the application requirements but shall be considered by them to be a "concept plan" for discussion purposes.

❖ Eagle Recycling / North Bergen:

Eagle has made final payment on the \$10,000 penalty assessed by HRHC in 2012. The HRHC remains enjoined with the Township of North Bergen on a consent order requiring Eagle Recycling to comply with its permit conditions. The air filtration system installation has not commenced.

❖ Reliable Wood Products, Inc. / Jersey City:

A tentative settlement has been reached between Jersey City and Reliable as to the City's nuisance lawsuit regarding odors emanating from the Reliable facility. To date the settlement documents have not been finalized.

The Commission received only four complaints against Reliable Recycling in all of 2012, and no complaints have been received thus far this year.

A February inspection revealed that Reliable was considerably over the allowable material storage capacity. An enforcement referral was made to NJDEP Solid Waste Program, and an NOV was issued.

❖ All American Recycling and Galaxy Recycling / Jersey City:

Based on its investigations conducted to date, the Commission has concluded that sound levels from routine operations of the subject recycling facilities are not in violation of the nighttime noise standard. Although sound from the backup alarms has not been found to be in violation of the nighttime noise standard, complainant continues to express dissatisfaction that they are audible. The Commission contacted the Rutgers University Noise Technical Assistance Center, which suggested alternative alarms that may reduce the level of noise. The Commission met with representatives of Galaxy Recycling on 1/25/13 to explore use of these alternatives. It was determined that the low decibel level state of the art back up warning devices have already been installed on the Galaxy facility vehicles.

At the request of the Jersey City Councilwoman for Ward C, a meeting was conducted on 1/28/13 at the Jersey City Hall with the two primary complainants and a representative of the Jersey City legal Department to update them of case status since the last meeting on 3/26/12. It was agreed that both complainants would compile a daily log of noise for approximately 30 days, This would enable HRHC to conduct monitoring according to the log's peak activity times, if necessary. Complainants requested that Galaxy Recycling post a sign in its upper parking lot to alert drivers to be sensitive to surrounding properties and minimize noise. They also requested that Galaxy send letters to its clients requesting similar measures. Subsequent to the meeting, the Commission contacted Galaxy Recycling relaying these requests. Galaxy agreed to the requested measures.

❖ Advance at Hoboken LLC Environmental Remediation Project / Hoboken:

Complaints of odor from the Advance site have been reduced since the first floor (P1) slab was applied. Most recently only one noise complaint was received and investigated by HRHC and has been addressed with the developer. From our investigation of the noise complaint the Advanced Property has informed us that the project is slightly ahead of schedule with the mining of the impacted soil out

of the first level (P1). The site has four (4) Tigg 20,000 cfm blowers that filter the exhaust air from the excavation site through charcoal filters.

The remediation plan requires that the owner perform air monitoring in accordance with an approved Perimeter Air Monitoring Plan. Although DEP does not require submission of data until the completion of remediation, the Commission requested submission of periodic reports to address concerns raised by residents in the area. The PAMP information can be instrumental for the resolution of complaints and made available to the particular complainant when applicable. Since June 2012 the site's Licensed Site Remediation Professional (LSRP) has been providing the Commission with Perimeter Air Monitoring Reports. The site is being monitored for particulates and volatile organic compounds, and to date no action levels have been exceeded.

The Commission arranged for a technical meeting and site visit with the DEP, LSRP and the developer on June 20, 2012 to review current conditions and control measures, and we continue to receive progress reports and timelines from the developer and LSRP.

Mosquito Program

Disease Surveillance

Disease surveillance will begin May/June.

Larval/Adult Surveillance

Adult surveillance will begin in May. Inspectors have begun larval surveillance. No mosquitoes have been found to date.

Budget

Spent approximately \$700 to attend the national conference of the American Mosquito Control Association in Atlantic City. Dr. Williams prepared two presentations for the meeting on our pyriproxyfen research results and the history of pesticide development in NJ.

Research

Dr. Williams is currently planning the next phase of our pyriproxyfen research with Rutgers for this season. We will receive \$7500 for seasonal staff to work on the project. We are also currently exploring other grant opportunities for research to assist with dengue eradication in the Galapagos.

Other

The crew is updating maps to reflect new potential habitat created by hurricane Sandy. Equipment is being readied for service this season. We are preparing three manuscripts for publication in several scientific journals summarizing completed research projects. Dr. Williams ended his term as President of the Associated Executives of Mosquito Control Work and was elected President of the New Jersey Mosquito Control Association. He will serve for one year.

Attachment III

HUDSON REGIONAL HEALTH COMMISSION
MEADOWVIEW COMPLEX
595 COUNTY AVENUE, BUILDING 1, SECAUCUS, NEW JERSEY 07094
TEL. (201) 223-1133 FAX (201) 223-0122

Richard J. Censullo, President

Carrie Nawrocki, MPH, HO
Executive Director
Epidemiologist

EXPENDITURES FOR FEBRUARY 28, 2013

CHECK#	PAYEE	DESCRIPTION	AMOUNT
On Line	HRHC Payroll Account	For Payroll of 2/28 Salaries = 67944.58 Fica/Med=5083.02 Sui/Disa=543.58 Med. 125 (1396.38) HB=(134.50)	\$ 72,040.30
10996	ADP, Incorporated	(Con)= 76.77 (CDC)=20.71 (Con/Mosq)=24.37	\$ 121.85
10997	Deborah Rucki Drake	(Con)= Medicare Part B February 2013 (T.D.)	\$ 146.90
10998	FEDEX	(Con)= Schneider Labs	\$ 59.40
10999	Horizon BC/BS	(Con)= H.B. for TD 3/1/2013 - 4/1/2013	\$ 93.47
11000	Poland Spring	(Con)= Cooler Rental	\$ 9.99
11001	Staples Credit Plan	(Con)= Office Supplies #3930865001 and #3489132001	\$ 316.52
11002	The Jersey Journal	(Con)= Legal Advertisement Account #4725	\$ 64.48
11003	U.S. Postal Service	(Con)= Postage Meter Refill	\$ 200.00
11004	USA Mobility	(Con)= 3 Pagers	\$ 31.43
11005	WEX Bank	(Con/Mosq)= 216.71 (CDC)= 41.74 (Con)= 811.63 Gasoline	\$ 1,070.08
11006	Xerox	(Con)= Copier Lease 12/31/2012 - 1/30/2013	\$ 268.80
11007	Horizon BC/BS	(Con)= H.B. for Deborah Rucki-Drake 3/1/13 - 4/1/13	\$ 871.78

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Epidemiologist

EXPENDITURES FOR FEBRUARY 15, 2013

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
On Line	HRHC Payroll Acct.	For Payroll of 2/15 Salaries=67944.58 OnCall=1230 Fica/Med=5177.15 Sui/Disa=553.41 (Med.125)1396.38 (HB)=134.50	73,374.26
On Line	State Health Benefits	HB/act.emp./Feb. (Con)=17678.90 (Con/Mos)=7340.18 (CDC 12/13)=2437.61 Dental/act.emp.(Con)=997.72 (Con/Mos)=440.55 (CDC 12/13)=90.46	27,456.69 1,528.73
On Line	State Health Benefits	HB/retiree emp./Feb. RF=1556.45 GG=2708.95 JL=2267.67 JM=1092.29	7,625.36
10973	Christina Butieb	(MRC)=224.53 Refreshments for MRC meeting (CDC 12/13)=88.24 Cable/Modem	312.77
10974	Dept. of Enviro.Sciences	(Con) Odor Field Refresher Training, Odor Field Enforce. Visual Emission Recertification/Visual Emiss.Recertif.	740.00
10975	Rutgers Sciences/Noise	(Con) Noise Recertification/Noise Certification	280.00
10976	Rachna Misra	(Con) No Gas Card	23.93
10977	Flash Lube	(Con) Inv.#116317 Oil Change/Wipers/Dodge Dakota	44.85
10978	Staples Credit Plan	(Con) #6035 5178 1863 0674/Remote for Presentation	19.99
10979	Schneider Lab.	(Con) 3 Day Metals EPA 7000B	81.00
10980	Gen-el Safety & Indus.	(Con) Repair: MSA Sirius 4 Gas monitor Repair/Labor for instrument-hourly /Calibration	799.00
10981	Michael Walker	(HCIA) Replace lost check for MW/parking lot Expense	12.00
10982	Robert Ferraiuolo	(Con) Medicare Premium Payment 3/1-5/31	324.70
10983	Flash Lube	(Con) Inv.#116315 (MW) Oil Serv.	20.95
10984	AAM Motor Sales	(Con) Inv.#305901 Ford Escape/Perform Alignment Replace Bulb/Air Cleaner	221.71
10985	Gregory Williams	(Con/Mosq) Phone reimbursement/Nov/Dec/Jan.	60.00
10986	Verizon	(Con) 23.13 (CDC 12/13)=4.73 Acct.000131826670 58Y	27.86
10987	Comcast Commun.	(CDC 12/13) Cable Tel.Service/High Speed Internet	87.31
10988	US Postal Service	(Con) Postage Meter Refill	200.00
10989	ADP	(Con) Jurisdictional Flat Rate	6.00
10990	Verizon Wireless	(CDC 12/13)=191.30 (Con/Mosq)=108.79 (Con)=452.66 Acct.#282537737-00001	752.75
10991	Horizon BC/BS	(Con)#3HZN14908550-U1 2/1-3/1 HB (DRD)	868.03
10992	Horizon BC/BS	(Con)#3HZN83660740-U1 1/1-3/1 HB (TD)	186.94
10993	Schneider Lab.	(Con) 3 Day Metals EPA 7000B	63.00
10994	Johnson & Conway	(Con) Legal Fees /Jan.	2,275.54
10995	ADP	(Con)=76.77 (Con/Mosq)=24.37 (CDC 12/13)=20.71 For Payroll of 2/15/13	121.85

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Epidemiologist

EXPENDITURES FOR JANUARY 31, 2013

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
On Line	HRHC Payroll Acct.	For Payroll of 1/31/13 Salaries=68160.12 Fica/Med=5134.66 Sui/Disa=545.31 (Med=1396.38) (HB=134.50)	72,309.21
10956	WEX Bank	(Con/Mosq/12)=114.74 (Con/12)=467.43 (Con/Mosq/13)=112.55 (Con/13)=365.85 Inv.#31822436	1,060.57
10957	Fedex	(Con/12)=28.94 (Con/13)=28.94 Transp.charges	57.88
10958	ADP	(Con/12) Jurisdictional Flat Rate	6.00
10959	Poland Spring	(Con/Mosq/12)=47.96 (Con/13)=88.80 Water	136.76
10960	Poland Spring	(Con/12)=46.74 (Con/13)=46.74 (Con/13)=9.99 Water Inv.#13A0012872842	103.47
10961	Staples Credit Plan	(Con/12) Sony 523 Digital Flash VO	99.99
10962	Schneider Lab.	(Con) 3Day Metals EPA 7000B	72.00
10963	Suburban Essex Mun.	(Con)=7469.38 (Con)=7239.17 1st.Qtr. Installment for 2013 Assessment	14,708.55
10964	Gregory Williams	(Con/Mosq) Regis. For the 79th. AMCA Annual Meeting=320 (Con/Mosq)=404.80 Trum TajMahal 2/24-2/28	724.80
10965	USA Mobility Wireless	(Con) Inv.#W8408051A 1/12-2/12	41.87
10966	Verizon Wireless	(CDC 12/13)=192.60 (Con/Mosq)=108.70 (Con)469.90	771.20
10967	The Star-Ledger	(Con) Advertisement for Official #XHUDS1133202	61.48
10968	The Star-Ledger	(Con) Advertisement for General Legal Counsel	62.64
10969	Pitney Bowes	(Con) Ink for Pitney Bowes Meter	88.48
10970	EZ-Pass	(CDC 12/13) Acct.#2000115230666 (CDC Jeep)	25.00
10971	Carrie A. Nawrocki	(CDC 12/13) 2013 NJAPHE Dues	50.00
10972	ADP	(Con)=77.98 (Con/Mosq)=24.75 (CDC/12/13)=21.04 For Payroll of 1/31/13	123.77

1716

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EXPENDITURES FOR JANUARY 15, 2013

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
On Line	HRHC Payroll Acct.	For Payroll of 1/15 Salaries=67991.41 OnCall=1,260 Fica/Med=5183.01 Sui/Disa=554.02 (Med. 125)=1396.38 (H.B.)=134.50	73,457.56
On Line	State Hlth.Benefits	H.B./act.emp./Jan.(Con)=17678.90 (Con/Mos)=7340.18 (CDC 12/13)=2437.61 Dental/act.emp. (Con)=997.72 (Con/Mos)=440.55 (CDC 12/13)=90.46	27,456.69 1,528.73
On Line	State Hlth.Benefits	H.B.retiree/Jan. RF=1556.45 GG=2708.95 JL=2267.67 JM=1092.29	7,625.36
10938	Horizon BC/BS	Health Benefit for retiree D.R.D.(Con) Oct.(992.58) Nov.=871.78/Dec.=871.78/Jan=2013=871.78	1,622.76
10939	DeSena & Company	(Con) Audit period ending 12/31/2012 Form SF=SAC	550.00
10940	ADP	(Con)=76.45 (Con/Mosq)=20.63 (CDC 12/13)=24.27 For Payroll of 12/31/2012 Y/E Information Statement, W2 (Con)=135.76 (Con/Mos)=43.10 (CDC 12/13) 36.64	336.85
10941	Comcast Commun.	(CDC 12/13) Cable/High Speed Internet Serv.	87.41
10942	Johnson & Conway	(Con) Legal fees Statement #7777	1,282.29
10943	Rutgers Sciences	(Con) Community Noise Enf.Certif.Course (JL)	90.00
10944	Void		
10945	Staples Credit Plan	(Con)=486.35 (Con)=13.75 (Con)=59.56)	440.54
10946	Verizon	(Con)=11.82 (CDC 12/13)=2.42 Acct.000131826670 58Y (Con)=470.76 (CDC 12/13)=96.42	581.42
10947	Xerox Corp.	(Con) Monthly Base Charge	268.80
10948	ADP	(Con)=76.61 (Con/Mosq)=24.32 (CDC 12/13)=20.67 For Payroll of 1/15/2013	121.60
10949	Deborah Rucki Drake	(Con) For Part B Medicare/Jan. 2013 (T.D.)	99.90
10950	Horizon BC/BS	(Con) For retiree spouse (T.Drake) for 1/1 - 2/1/13	93.47
10951	Simply Delicious	(Con) Inv.E19926 Meeting 1/9/2013	190.70
10952	Schneider Lab.	(Con)=72 Inv.#889988 (Con)=63 Inv.#888002 Metals EPA	135.00
10953	Anthony Mondaro	(Con) Consultant services for 10/1 - 12/31/12	375.00
10955	The Star Ledger	(Con) Notice of Public Meetings Acct.XHUDS1133202	42.92

Resolution #13-03-07

RESOLUTION 2013
HUDSON REGIONAL HEALTH COMMISSION

Resolution Authorizing Contracts with Certain Approved State Contract Vendors
Pursuant to N.J.S.A. 40A:11-12a

WHEREAS, the Hudson Regional Health Commission (the "Commission"), pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Commission has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Commission intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and

NOW THEREFORE BE IT RESOLVED that the Commission authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED by the members of the Hudson Regional Health Commission that pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Commission and the Referenced State Contract Vendors shall be from January 1, 2013 to December 31, 2013.

Date: _____

Attachment IV

STATE CONTRACT VENDOR'S

<u>VENDOR</u>	<u>CONTRACT NUMBER</u>	<u>EXPIRATION DATE</u>
DELL Marketing	#A70256	6/30/2015
Jewel Electric	#A66163	12/31/2013
Paper Mart	#A61044	6/14/2015
Staples	#A74337	7/31/2014
Widmer Time Recorder	#A63756	9/30/2013
DRAEGER	#A68566	5/31/2013
GEN EL Safety	#A68496	5/31/2013
RAE Systems	#A68567	5/31/2013
THERMO Fisher	#A68497	5/31/2013
W.W. Grainger	#A79875	2/28/2014
CLARKE Mosquito	#A75374	5/17/2013
AAM Motor Sales	#A76419	3/31/2013
Johnston Communications	#A80801	1/31/2017
XEROX Corporation	#A68053	8/31/2013

RESOLUTION #13-03-06

HUDSON REGIONAL HEALTH COMMISSION

A RESOLUTION AUTHORIZING TEMPORARY EMERGENCY APPROPRIATIONS

WHEREAS, adoption of 2013 Budget has been delayed; and

WHEREAS, no provision was made in the 2013 Temporary Budget for budget appropriations beyond March 31, 2013; and

WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriations for operating expenditures when the adoption of the Budget has been delayed; and

WHEREAS, total emergency appropriations for the second quarter of 2013 are expected to be \$816,519.25;

NOW, THEREFORE BE IT RESOLVED (not less than two third of all of the members thereof affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20: the attached temporary emergency appropriations be authorized:

John Sarnas
Commission President

ATTEST:
Carrie Nawrocki
Executive Director

Attachment v
CONSOLIDATED TEMPORARY EMERGENCY APPROPRIATION CY 2013

<u>CATEGORY</u>	<u>2013 TEMPORARY APPROPRIATION</u>
<u>PERONNEL</u>	
SALARIES	340,000.00
OVERTIME	
PAYROLL TAXES	29,000.00
ON CALL	2,500.00
TEMPORARY	
WORKER'S COMPENSATION	5,200.00
HEALTH BEN.	75,000.00
DENTAL	4,230.00
P.E.R.S.	56,893.00
RETIREE BEN.	31,662.00
TOTAL	544,485.00
<u>GRANT PROGRAMS (*INCLUSIVE OF P/R)</u>	
CDC XI 2012/2013	156,231.75
CRI-CDC 2012/2013	51,193.50
HPP 2012/2013	3,799.50
HCIA EQEF RESERVE	5,646.50
MRC Ironman	503.00
MRC 2013	4,000.00
TOTAL	221,374.25
<u>OFFICE</u>	
OFF. SUPPLIES	1,000.00
POSTAGE	1,000.00
COPIER LEASE	500.00
PUB./SUB.	0.00
LEGAL ADVERTISEMENT	300.00
COOLER RENTAL	30.00
OFF./COMP. EQUIPMENT	1,000.00
TOTAL	3,830.00
<u>TRAVEL</u>	
CONV. & MEETINGS	1,000.00
AUTO MAINTENANCE	600.00
GASOLINE	2,600.00
MILEAGE REIMBURSEMENT	0.00
TOTAL	4,200.00
<u>CONTRACTUAL</u>	
INSURANCE/RISK MNGMNT CONSULTANT	20,330.00
AUDITOR	4,875.00
LEGAL	5,000.00
PAYROLL SERVICE	650.00
COMPT. CONSULT.	0.00
WEATHER/EMERG. OPER. AGREEMENT-HARR.	375.00
TOTAL	31,230.00
<u>EQUIPMENT</u>	
GENERAL SUPPLIES	2,250.00
EQUIPMENT	0.00
EQUIPMENT MTCE	2,250.00
TOTAL	4,500.00
<u>OTHER</u>	
TRAINING	3,000.00
COMMUN.	2,000.00
MED. SURV.	0.00
LABORATORY	500.00
COMM. MEET.	200.00
BANK SERVICE FEES	200.00
MISCELLANEOUS	500.00
MEMBERSHIP/LICENSE	500.00
TOTAL	6,900.00
TOTAL	816,519.25

Attachment VI
Hudson Regional Health Commission
Finance/Personnel Committee Meeting
March 6, 2013

MINUTES - DRAFT

Attendance: F. Sasso, Chair, J. Sarnas, V. Rivelli, C. Nawrocki, Director, and J. Napolitano, Counsel

Expenditure Reports: January 1, 2013 - February 28, 2013:

The Committee reviewed and approved the expenditure reports.

Emergency Temporary Budget

Since the Commission contract with Hudson County has not yet been finalized, the 2013 budget continues to be temporary based on figures from 2012. The original temporary budget was approved through March 2013, the Board meets next in June, this emergency temporary budget will last through June 30, 2013.

Elections

Due to the retirement of Rich Censullo, Commission President, the committee discussed the upcoming change in officers. As per Commission by-laws, Article IV, Section 7:

“If the office of the President shall become vacant, the Vice-President shall assume the vacated office for the balance of the term. Any other vacancy may be filled by the Commission for the balance of the term.”

At the next Board meeting, this will be announced and the vacant position will be addressed.

Bayonne Contracts

C. Narwocki notified the committee of the current outstanding balance with the City of Bayonne on all three contracts (EBL, Municipal Assessment, and the expired contract for a dedicated Environmental Health Specialist). J. Napolitano will contact the law department in the City prior to the next Board meeting.

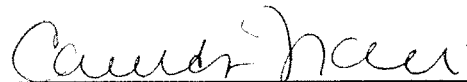
State Contract Vendor Resolution

As one of our contracts with a state approved vendor is near expiration, J. Napolitano recommended the Commission consider a resolution authorizing contracts with certain approved state vendors. This would allow for the purchase of goods or services utilizing a state contract in a timely manner. The committee recommended preparing this resolution and list of vendors for the next Board meeting.

STATE CONTRACT VENDOR'S

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Johnston Communications	#A80801	1/31/2017
XEROX Corporation	#A68053	8/31/2013

I Carrie Nawrocki, Director of the Hudson Regional Health Commission do hereby
Certify that the foregoing are true Minutes of a meeting held on march 13, 2013,
in witness whereof I have set my hand this 6th, day of
June, 2013.



Carrie Nawrocki
Executive Director