

Hudson Regional Health Commission
BUDGET – JUSTIFICATION 2022

The 2022 Budget of \$3,907,959 reflects an overall increase of \$317,632 which is about 11.57% (Excluding grants) when compared to 2021 Budget, personnel cost increased by \$312,532 due to the fact that 2022 budget is only assuming 6 months of grants funding (CDC, COVID19 & Lead Grant) for the personnel that is split between these grants and the consolidated fund, the other cost category reflects an increase of \$5,100 due to increase/decrease on office expense, contractual & equipment, which resulted in the overall 2021/2022 above increase of \$317,632 or 11.57%.

Increases/Decreases are summarized below:

Salary: Increase \$237,499: Increase in this category is due to the fact that 2022 budget is only assuming 6 months of grants funding (CDC, COVID19 & Lead Grant) for the personnel that is split between these grants and the consolidated fund.

Overtime/On Call/Temporary: No increase/Decrease: Overtime, On Call and Temporary employees cost remained under amount budgeted in 2021 and are estimated to remain the same in 2022.

Overtime Idling: Decrease (\$8,779): This is due to the fact that 2022 budget is only reflecting 6 months of the 2021/2022 Idling Grant.

Payroll Taxes Increase \$12,010: Payroll taxes are directly related to the amount reflected under the employee's compensation category. Payroll Taxes' calculation formula reflects FICA tax exemption for the employees' contribution portion of the health insurance bill, which is estimated at \$89,297 in 2022 (excluding grants). Employee's percent (%) of contribution remained the same as 2021 for 2022, since we are at the top level of the contribution chart. there is a 1.84% health insurance premium increase anticipated in 2022 and the 2022 budget is only reflecting 6 months of grants funding (CDC, COVID19 & Lead Grant). SUI was based on the limitation of \$36,200/employee/year.

Health Benefit: Decrease (\$12,560): Amount budgeted under this category was based on previous year experience. There was a 1.84% rate increase from 2020 to 2021 but there was one (1) employees that retired in 2021. The 2022 budget is reflecting 6 months of grants funding (CDC, COVID19 & Lead Grant) for the personnel that is split between these grants and the consolidated fund.

Dental: Increase \$924: Amount budgeted under this category was based on previous year experience. There was a 2.27% increase from 2020 to 2021. The 2022 budget is only assuming 6 months of grants funding (CDC, COVID19 & Lead Grant) for the personnel that is split between these grants and the consolidated fund.

Workers Compensation: Increase \$1,974: W/C is directly related to the amount reflected under the employee's compensation category. Amount budgeted was based on previous year experience. There was a decrease from 2020 to 2021. The 2022 budget is only assuming 6 months of grants funding (CDC, COVID19 & Lead Grant) for the personnel that is split between these grants and consolidated fund.

P.E.R.S: Increase \$77,461: Public Employee Retirement System is at 100% of contribution. PERS is directly related to the amount reflected under the employee's compensation category. There was an increase of 15.65% when comparing 2020 and 2021 actual bills plus the 2022 budget is only assuming 6 months of grants funding (CDC, COVID19 & Lead Grant) for the personnel that is split between these grants and the consolidated fund.

Retiree Health Benefit: Increased \$4,003: Amount budgeted under this category was based on previous year experience. There was an increase of 11.39 from 2020 to 2021 regular policy premium but there is no anticipated Medicare premium increase in 2022 plus there was one (1) employees that retired in 2021. There is no new enrollment anticipated in the 2022 budget.

All Other Budget Categories: Increase \$5,100: All other budget categories were calculated based on previous year experience. When comparing 2021 **Budget** "other cost" to 2022 **Proposed Budget** "other cost" there is an overall **increase of \$5,100**. This is due to increase on office expense of \$4,600, contractual of \$4,000 & decrease in equipment of (\$3,500).

REVENUE INCREASE/DECREASE:

The Commission's revenue portion of the budget has been very stable over the past few years. The 2022 Budget of \$3,907,959 reflects an overall increase of \$317,632 which is about 11-57% when compared to 2021 Budget.

Increases/Decreases are summarized below:

Hudson County: Increase: \$34,531: There is a 2% increase to the Hudson County's Agreement anticipated for 2022.

Hudson County Improvement Authority: Increase \$5,065: There is a 3% increase to the Hudson County Improvement Authority's Agreement anticipated for 2022.

CEHA/Idling: Decrease (\$8,779): This is due to the fact that 2022 budget is only reflecting 6 months of the 2021/2022 Idling Grant.

Penalty (EQEF) & Deferred Revenue R&C: Increase \$111,407: overall increase for these categories is due to the fact that R&C & Penalty (EQEF) revenue were budget at it maximum in 2022, since it is the first year for R&C registration cycle.

Reserve: Increase \$175,408: Increase for this category reflects an increase in the amount required from surplus to balance the budget, which is due to an increase in the 2022 budget appropriations when compare to 2021 budget appropriations and R&C registration revenue reduction due to the fact that it is the first year of the registration cycle.

Appropriations:

Personnel	\$2,657,738
Grant Programs	\$ 844,239
Office	\$ 87,000
Travel	\$ 31,800
Contractual	\$ 85,482
Equipment	\$ 104,500
Other	<u>\$ 97,200</u>

Total Appropriations **\$3,907,959**

Revenue:

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2022 Budget are summarized below:

Revenue Sources:

Local Revenues (Municipal & County)	\$2,192,817
Miscellaneous Revenue	\$ 13,000
HRHC EQEF	\$
ERHC	\$ 99,468
RESERVE	\$ 175,408
R&C	<u>\$ 284,540</u>

Total **\$2,765,233**

State Revenues \$ 483,417

Federal Revenues \$ 659,309

Total Revenues **\$3,907,959**

Thank you,

Marisol Leguizamon
Chief Financial Officer

APPROPRIATIONS

GENERAL APPROPRIATIONS	2021		2022		
	Budget As Amnd	Estimated	2022	2020 Budget to	2022 Budget to
		Expenditures	Proposed Budget	2021 Budget \$ Change	2021 Actual \$ Change
<u>PERONNEL</u>					
SALARIES	1,530,134.00	1,470,149.22	1,767,633.00	237,499.00	297,483.78
OVERTIME	27,500.00	17,785.86	27,500.00	0.00	9,714.14
OVERTIME/IDLING	14,904.00	14,904.00	6,125.00	(8,779.00)	(8,779.00)
ON CALL	14,000.00	13,090.00	14,000.00	0.00	910.00
TEMPORARY	21,000.00	18,886.47	21,000.00	0.00	2,113.53
PAYROLL TAXES	134,670.00	129,273.26	146,680.00	12,010.00	17,406.74
HEALTH BENEFIT	250,206.00	223,438.16	237,646.00	(12,560.00)	14,207.84
DENTAL	16,986.00	15,446.83	17,910.00	924.00	2,463.17
RETIREE BENEFIT	95,719.00	94,811.07	99,722.00	4,003.00	4,910.93
WORKER'S COMPENSATION	31,717.00	29,476.99	33,691.00	1,974.00	4,214.01
P.E.R.S.	208,370.00	208,269.18	285,831.00	77,461.00	77,561.82
TOTAL	2,345,206.00	2,235,531.04	2,657,738.00	312,532.00	422,206.96
<u>GRANT PROGRAMS (*INCLUSIVE OF PAYROLL)</u>					
MRC RESERVE					
CDC-CRI RESERVE					
HCIA EQEF RESERVE					
MRC NACCHO					
CDC-BASE 2020/2021	130,244.00	130,232.75			
CDC-CRI 2020/2021	51,000.00	51,000.00			
CDC-MRC 2020/2021	4,482.00	4,493.02			
CDC-COVID 2020/2021	188,010.00	188,008.52			
CDC-BASE 2021/2022	118,509.00	118,509.00	118,509.00		
CDC-CRI 2021/2022	51,000.00	51,000.00	51,000.00		
CDC-MRC 2021/2022	2,300.00	2,300.00	2,300.00		
CDC-COVID 2021/2022	162,500.00	162,500.00	162,500.00		
CDC-CVG 2021/2022	50,000.00	50,000.00	50,000.00		
COVID19-VACC. GRANT 2021/2022	275,000.00	275,000.00	275,000.00		
STATE LEAD GRANT 2020/2021	256,299.00	256,299.42			
STATE LEAD GRANT 2021/2022	184,930.00	184,930.00	184,930.00		
RUTGERS' MOSQUITO GRANT	218.00	218.00			
COUNTY COVID19	1,361,094.00	1,361,094.00			
MUNICIPALITIES COVID FREEZER	30,000.00	30,000.00			
TOTAL	2,865,586.00	2,865,584.71	844,239.00	0.00	0.00
<u>OFFICE</u>					
OFF. SUPPLIES	20,000.00	19,495.00	25,000.00	5,000.00	5,505.00
POSTAGE	8,000.00	4,325.58	8,000.00	0.00	3,674.42
COPIER LEASE	4,400.00	4,064.47	3,500.00	(900.00)	(564.47)
PUBLICATION & SUBSCRIPTION	2,800.00	1,585.00	2,800.00	0.00	1,215.00
LEGAL ADVERTISEMENT	2,000.00	1,782.65	2,500.00	500.00	717.35
COOLER RENTAL	200.00	131.88	200.00	0.00	68.12
OFFICE/COMPUTER EQUIPMENT	45,000.00	23,845.28	45,000.00	0.00	21,154.72
TOTAL	82,400.00	55,229.86	87,000.00	4,600.00	31,770.14
<u>TRAVEL</u>					
CONVENTION & MEETINGS	3,500.00	219.00	3,500.00	0.00	3,281.00
AUTO MAINTENANCE	12,500.00	3,582.13	12,500.00	0.00	8,917.87
GASOLINE	15,000.00	14,181.01	15,000.00	0.00	818.99
MILEAGE REIMBURSEMENT	800.00	0.00	800.00	0.00	800.00
TOTAL	31,800.00	17,982.14	31,800.00	0.00	13,817.86

GENERAL APPROPRIATIONS	2021		2022		
	Budget As Amnd	Estimated	2022	2020 Budget to	2022 Budget to
		Expenditures	Proposed Budget	2021 Budget \$ Change	2021 Actual \$ Change
CONTRACTUAL					
INSURANCE-JIF	36,000.00	30,021.84	36,000.00	0.00	5,978.16
AUDITOR	20,782.00	19,184.00	24,782.00	4,000.00	5,598.00
LEGAL	20,000.00	17,104.00	20,000.00	0.00	2,896.00
PAYROLL SERVICE	3,200.00	2,786.92	3,200.00	0.00	413.08
WEATHER & EMERG. OPERATIONS	1,500.00	1,500.00	1,500.00	0.00	0.00
TOTAL	81,482.00	70,596.76	85,482.00	4,000.00	14,885.24
EQUIPMENT					
GENERAL SUPPLIES	18,500.00	17,487.06	15,000.00	(3,500.00)	(2,487.06)
EQUIPMENT	15,000.00	7,173.30	15,000.00	0.00	7,826.70
EQUIPMENT MAINTENANCE	8,500.00	4,997.40	8,500.00	0.00	3,502.60
VEHICLE	66,000.00	29,798.00	66,000.00	0.00	36,202.00
TOTAL	108,000.00	59,455.76	104,500.00	(3,500.00)	45,044.24
OTHER					
TRAINING	9,000.00	4,183.00	9,000.00	0.00	4,817.00
COMMUNICATION	18,000.00	15,254.37	18,000.00	0.00	2,745.63
MEDICAL SURVEILLANCE	4,000.00	460.00	4,000.00	0.00	3,540.00
LABORATORY	3,000.00	0.00	3,000.00	0.00	3,000.00
COMMISSION MEETING	1,000.00	757.72	1,000.00	0.00	242.28
BANK FEES	700.00	654.37	700.00	0.00	45.63
MISCELLANEOUS	1,000.00	691.40	1,000.00	0.00	308.60
MEMBERSHIP/LICENSE	2,000.00	1,365.00	2,000.00	0.00	635.00
RESERVE FOR EMERGENCY OPERATION	40,000.00	0.00	40,000.00	0.00	40,000.00
MOVING EXPENSE	7,000.00	0.00	7,000.00	0.00	7,000.00
RECORD DESTRUCTION	1,500.00	1,500.00	1,500.00	0.00	0.00
RECORD SCANNING	10,000.00	10,000.00	10,000.00	0.00	0.00
TOTAL	97,200.00	34,865.86	97,200.00	0.00	62,334.14
TOTAL	5,611,674.00	5,339,246.13	3,907,959.00	317,632.00	590,058.58

ANTICIPATED REVENUE

GENERAL REVENUES	2021		2022	
	Budget As Amnd	Estimated Revenue	2022 Proposed Budget	2022 Budget to 2021 Actual Change
MUNICIPAL	219,860.00	219,860.00	219,860.00	0.00
CEHA/USEPA	96,292.00	96,292.00	96,292.00	0.00
CEHA/CORE/PESTICIDE	196,070.00	196,070.00	196,070.00	0.00
CEHA/NJDEP/IDLING	14,904.00	14,904.00	6,125.00	(8,779.00)
RTK	17,575.00	17,575.00	17,575.00	0.00
HCIA	168,821.00	168,821.00	173,886.00	5,065.00
COUNTY	1,726,565.00	1,726,565.00	1,761,096.00	34,531.00
ESSEX	99,468.00	99,468.00	99,468.00	0.00
EBL: Bayonne	4,200.00	4,200.00	4,200.00	0.00
East Newark	0.00	0.00	0.00	0.00
Guttenberg	1,200.00	1,200.00	1,200.00	0.00
Harrison	1,200.00	1,200.00	1,200.00	0.00
Hoboken	600.00	600.00	600.00	0.00
Kearny	3,000.00	3,000.00	3,000.00	0.00
North Bergen	600.00	600.00	600.00	0.00
Secaucus	2,400.00	2,400.00	2,400.00	0.00
Union City	4,800.00	4,800.00	4,800.00	0.00
Weehawken	1,200.00	1,200.00	1,200.00	0.00
West New York	1,200.00	1,200.00	1,200.00	0.00
RESERVE		0.00	175,408.00	175,408.00
DEFERRED REVENUE R&C	142,133.00	142,133.00	284,540.00	142,407.00
MISC. REVENUE	13,000.00	13,000.00	13,000.00	0.00
HRHC EQEF	31,000.00	31,000.00	0.00	(31,000.00)
CDC-BASE 2020/2021	130,244.00	130,244.00		
CDC-CRI 2020/2021	51,000.00	51,000.00		
CDC-MRC 2020/2021	4,482.00	4,482.00		
CDC-COVID 2020/2021	188,010.00	188,010.00		
CDC-BASE 2021/2022	118,509.00	118,509.00	118,509.00	
CDC-CRI 2021/2022	51,000.00	51,000.00	51,000.00	
CDC-MRC 2021/2022	2,300.00	2,300.00	2,300.00	
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COVID19-VACC. GRANT 2021/2022	275,000.00	275,000.00	275,000.00	
STATE LEAD GRANT 2020/2021	256,299.00	256,299.00		
STATE LEAD GRANT 2021/2022	184,930.00	184,930.00	184,930.00	
RUTGERS' MOSQUITO GRANT	218.00	218.00		
COUNTY COVID19	1,361,094.00	1,361,094.00		
MUNICIPALITIES COVID FREEZER	30,000.00	30,000.00		
TOTAL	5,611,674.00	5,611,674.00	3,907,959.00	317,632.00

Resolution #21-09-09

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS, the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2022 and ending, 12/31/2022, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 09/29/2021 and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 3,732,551, Total Unrestricted Net Assets utilized of \$ 175,408 and Total Appropriations, \$ 3,907,959; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on
as follows:

1. The annual Budget for the fiscal year beginning 01/01/2022 and ending 12/31/2022 is adopted and shall constitute appropriations for the purposes stated.
2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

revenue, transferring and investing funds, and reporting in accordance with prevailing Commission policy and procedures.

Introduced and passed _____

Ayes: _____

Nays: _____

Abstention: _____

Absent: _____

I certify that this is a true copy of a resolution duly adopted
at a meeting of: _____

Signature of Above Authorized Person(s)