

Hudson Regional Health Commission
BUDGET – JUSTIFICATION 2021

The 2021 Budget of \$3,487,146 reflects an overall increase of \$276,493 which is about 9.62% when compared to 2020 Budget, personnel cost increased by \$275,118 due to the fact that 2021 budget is only assuming 6 months of the Bioterrorism Grant and no Lead Grant for the personnel that is split between these two grants and the consolidated fund, the other cost category reflects an increase of \$1,375 due to the fact that the 2021 budget reflects only 6 months of the Bioterrorism Grant and no Lead Grant for the auditor fee, which resulted in the overall 2020/2021 above increase of \$276,493 or 9.62%.

Increases/Decreases are summarized below:

Salary: Increase \$239,993: Increase in this category is due to the fact that 2021 budget is only assuming 6 months of the Bioterrorism Grant and no Lead Grant for the personnel that is split between these two grants and the consolidated fund.

Overtime/On Call/Temporary: No increase/Decrease: Overtime, On Call and temporary employees cost remained basically the same in 2019 & 2020 and are estimated to remain the same in 2021.

Overtime Idling: Decrease (\$6,125): This is due to the fact that 2021 budget is only reflecting 6 months of the 2020/2021 Idling Grant.

Payroll Taxes Increase \$18,852: Payroll taxes are directly related to the amount reflected under the employee's compensation category. Payroll Taxes' calculation formula reflects FICA tax exemption for the employees' contribution portion of the health insurance bill, which is estimated at \$92,043 in 2021. Employee's percent (%) of contribution remained basically the same as 2020 for 2021, there isn't any health insurance premium increase anticipated in 2021 but the 2021 budget is only reflecting 6 months of the Bioterrorism Grant and no Lead Grant. SUI was based on the limitation of \$35,300/employee per year.

Health Benefit: Increase \$9,507: Amount budgeted under this category was based on previous year experience. There was no rate increase from 2019 to 2020, there were three (3) employees that retired in 2020, but 2021 budget is only assuming 6 months of the Bioterrorism Grant and no Lead Grant for the personnel that is split between these two grants and the consolidated fund. Which result in such increase.

Dental: Increase \$2,641: Amount budgeted under this category was based on previous year experience. There was a 3.27% increase from 2019 to 2020, plus 2021 budget is only assuming 6 months of the Bioterrorism Grant and no Lead Grant for the personnel that is split between these two grants and the consolidated fund.

Workers Compensation: Increase \$3,251: W/C is directly related to the amount reflected under the employee's compensation category. Amount budgeted was based on previous year experience. There was a 3.29% increase from 2019 to 2020, plus 2021 budget is only assuming 6 months of the Bioterrorism Grant and no Lead Grant for the personnel that is split between these two grants and consolidated fund.

P.E.R.S: Increase \$2,037: Public Employee Retirement System is at 100% of contribution. PERS is directly related to the amount reflected under the employee's compensation category. There was a decrease when comparing 2019 and 2020 actual bills but 2021 budget is only assuming 6 months of the Bioterrorism Grant and no Lead Grant for the personnel that is split between these two grants and the consolidated fund.

Retiree Health Benefit: Increased \$4,962: Amount budgeted under this category was based on previous year experience. There was a decrease from 2019 to 2020 regular policy premium rate but there was an increase to the Medicare premium of 6.24%, plus out of the three (3) employees that retired one (1) was eligible for this benefit. There is no new enrollment anticipated in the 2021 budget.

All Other Budget Categories: Increase \$1,375: All other budget categories were calculated based on previous year experience. When comparing 2020 Budget "other cost" to 2021 Proposed Budget "other cost" there is an overall increase of \$1,375. This is due to the fact that the 2021 budget reflects only 6 months of the Bioterrorism Grant and no Lead Grant for the auditor's fee.

REVENUE INCREASE/DECREASE:

The Commission's revenue portion of the budget has been very stable over the past few years. The 2021 Budget of \$3,487,146 reflects an overall increase of \$276,493 which is about 9.62% when compared to 2020 Budget.

Increases/Decreases are summarized below:

Hudson County: Increase: \$33,855: There is a 2% increase to the Hudson County's Agreement anticipated for 2021.

Hudson County Improvement Authority: Increase \$4,917: There is a 3% increase to the Hudson County Improvement Authority's Agreement anticipated for 2021.

CEHA/Idling: Decrease (\$6,125): This is due to the fact that 2021 budget is only reflecting 6 months of the 2020/2021 Idling Grant.

Penalty (EQEF) & Deferred Revenue R&C: Increase \$92,060: overall increase for these categories is due to the fact that R&C & Penalty (EQEF) revenue were budget at it maximum in 2021, since it is the first year for R&C registration cycle.

Reserve: Increase \$151,786: Increase for this category reflects an increase in the amount required from surplus to balance the budget, which is due to an increase in the 2021 budget appropriations when compare to 2020 budget appropriations and R&C registration revenue reduction due to the fact that it is the first year of the registration cycle.

Appropriations:

Personnel	\$2,765,255
Grant Programs	\$ 337,309
Office	\$ 72,100
Travel	\$ 31,800
Contractual	\$ 85,482
Equipment	\$ 98,000
Other	<u>\$ 97,200</u>

Total Appropriations	<u>\$3,487,146</u>
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Revenue:

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2021 Budget are summarized below:

Revenue Sources:

Local Revenues (Municipal & County)	\$2,135,646
Miscellaneous Revenue	\$ 21,500
HRHC EQEF	\$ 100,000
ERHC	\$ 99,468
RESERVE	\$ 151,786
R&C	<u>\$ 325,000</u>

Total	<u>\$2,833,400</u>
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State Revenues	\$ 220,145
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Federal Revenues	<u>\$ 433,601</u>
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Total Revenues	<u>\$3,487,146</u>
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Marisol Leguizamon

Chief Financial Officer

APPROPRIATIONS

GENERAL APPROPRIATIONS	2020		2021		
	Budget As Amnd	Estimated	2021	2021 Budget to	2021 Budget to
		Expenditures	Proposed Budget	2020 Budget \$ Change	2020 Actual \$ Change
PERONNEL					
SALARIES	1,651,553.00	1,650,516.00	1,891,546.00	239,993.00	241,030.00
OVERTIME	27,500.00	5,825.03	27,500.00	0.00	21,674.97
OVERTIME/IDLING	12,625.00	12,625.00	6,500.00	(6,125.00)	(6,125.00)
ON CALL	14,000.00	10,400.00	14,000.00	0.00	3,600.00
TEMPORARY	21,000.00	0.00	21,000.00	0.00	21,000.00
PAYROLL TAXES	133,011.00	127,969.09	151,863.00	18,852.00	23,893.91
HEALTH BENEFIT	264,943.00	235,212.69	274,450.00	9,507.00	39,237.31
DENTAL	15,995.00	14,922.51	18,636.00	2,641.00	3,713.49
RETIREE BENEFIT	85,257.00	84,809.93	90,219.00	4,962.00	5,409.07
WORKER'S COMPENSATION	35,889.00	32,695.86	39,140.00	3,251.00	6,444.14
P.E.R.S.	228,364.00	197,261.72	230,401.00	2,037.00	33,139.28
TOTAL	2,490,137.00	2,372,237.83	2,765,255.00	275,118.00	393,017.17
GRANT PROGRAMS (*INCLUSIVE OF PAYROLL)					
HCIA EQEF RESERVE		0.00			
MRC RESERVE		0.00			
CDC-CRI RESERVE		0.00			
MRC NACCHO		0.00			
NJACCHO-COVID	30,000.00	30,000.00			
CDC-BASE 2019/2020	122,432.00	122,433.08			
CDC-CRI 2019/2020	51,000.00	51,000.00			
CDC-MRC 2019/2020	3,545.00	3,545.59			
CDC-BASE 2020/2021	121,509.00	121,509.00	121,509.00		
CDC-CRI 2020/2021	51,000.00	51,000.00	51,000.00		
CDC-MRC 2020/2021	2,300.00	2,300.00	2,300.00		
CDC-COVID19 2020/2021	162,500.00	162,500.00	162,500.00		
STATE LEAD GRANT 2019/2020	242,528.00	242,528.00			
STATE LEAD GRANT 2020/2021	0.00	0.00			
COUNTY COVID19	377,211.00	377,211.00			
RUTGERS' MOSQUITO	2,300.00	2,300.00			
CD-LPH	82,703.00	82,702.97			
TOTAL	1,249,028.00	1,249,029.64	337,309.00	0.00	0.00
OFFICE					
OFF. SUPPLIES	12,000.00	10,727.74	12,000.00	0.00	1,272.26
POSTAGE	8,000.00	7,318.64	8,000.00	0.00	681.36
COPIER LEASE	3,100.00	2,448.00	3,100.00	0.00	652.00
PUBLICATION & SUBSCRIPTION	2,800.00	2,521.95	2,800.00	0.00	278.05
LEGAL ADVERTISEMENT	1,000.00	264.67	1,000.00	0.00	735.33
COOLER RENTAL	200.00	120.89	200.00	0.00	79.11
OFFICE/COMPUTER EQUIPMENT	45,000.00	6,509.92	45,000.00	0.00	38,490.08
TOTAL	72,100.00	29,911.81	72,100.00	0.00	42,188.19
TRAVEL					
CONVENTION & MEETINGS	3,500.00	1,425.75	3,500.00	0.00	2,074.25
AUTO MAINTENANCE	12,500.00	4,914.21	12,500.00	0.00	7,585.79
GASOLINE	15,000.00	6,906.38	15,000.00	0.00	8,093.62
MILEAGE REIMBURSEMENT	800.00	0.00	800.00	0.00	800.00
TOTAL	31,800.00	13,246.34	31,800.00	0.00	18,553.66

	2020		2021		
GENERAL APPROPRIATIONS	Budget As Amnd	Estimated	2021	2021 Budget to	2021 Budget to
		Expenditures	Proposed Budget	2020 Budget \$ Change	2020 Actual \$ Change
CONTRACTUAL					
INSURANCE-JIF	36,000.00	29,197.00	36,000.00	0.00	6,803.00
AUDITOR	23,407.00	18,888.00	24,782.00	1,375.00	5,894.00
LEGAL	20,000.00	15,786.38	20,000.00	0.00	4,213.62
PAYROLL SERVICE	3,200.00	2,426.28	3,200.00	0.00	773.72
WEATHER & EMERG. OPERATIONS	1,500.00	1,500.00	1,500.00	0.00	0.00
TOTAL	84,107.00	67,797.66	85,482.00	1,375.00	17,684.34
EQUIPMENT					
GENERAL SUPPLIES	8,500.00	8,077.12	8,500.00	0.00	422.88
EQUIPMENT	15,000.00	8,263.84	15,000.00	0.00	6,736.16
EQUIPMENT MAINTENANCE	8,500.00	3,629.30	8,500.00	0.00	4,870.70
VEHICLE	66,000.00	61,063.90	66,000.00	0.00	4,936.10
TOTAL	98,000.00	81,034.16	98,000.00	0.00	16,965.84
OTHER					
TRAINING	9,000.00	7,839.60	9,000.00	0.00	1,160.40
COMMUNICATION	18,000.00	13,488.56	18,000.00	0.00	4,511.44
MEDICAL SURVEILANCE	4,000.00	978.00	4,000.00	0.00	3,022.00
LABORATORY	3,000.00	0.00	3,000.00	0.00	3,000.00
COMMISSION MEETING	1,000.00	420.00	1,000.00	0.00	580.00
BANK FEES	700.00	281.24	700.00	0.00	418.76
MISCELLANEOUS	1,000.00	487.78	1,000.00	0.00	512.22
MEMBERSHIP/LICENSE	2,000.00	718.00	2,000.00	0.00	1,282.00
RESERVE FOR EMERGENCY OPERATION	40,000.00	0.00	40,000.00	0.00	40,000.00
MOVING EXPENSE	7,000.00	0.00	7,000.00	0.00	7,000.00
RECORD DESTRUCTION	1,500.00	1,500.00	1,500.00	0.00	0.00
RECORD SCANNING	10,000.00	10,000.00	10,000.00	0.00	0.00
TOTAL	97,200.00	35,713.18	97,200.00	0.00	61,486.82
TOTAL	4,122,372.00	3,848,970.62	3,487,146.00	276,493.00	549,896.02

ANTICIPATED REVENUE

GENERAL REVENUES	2020		2021	
	Budget As Amnd	Estimated Revenue	2021 Proposed Budget	2021 Budget to 2020 Actual Change
MUNICIPAL	219,860.00	219,860.00	219,860.00	0.00
CEHA/USEPA	96,292.00	96,292.00	96,292.00	0.00
CEHA/CORE/PESTICIDE	196,070.00	196,070.00	196,070.00	0.00
CEHA/NJDEP/IDLING	12,625.00	12,625.00	6,500.00	-6,125.00
RTK	17,575.00	17,575.00	17,575.00	0.00
HCIA	163,904.00	163,904.00	168,821.00	4,917.00
COUNTY	1,692,710.00	1,692,710.00	1,726,565.00	33,855.00
ESSEX	99,468.00	99,468.00	99,468.00	0.00
EBL: Bayonne	4,200.00	4,200.00	4,200.00	0.00
East Newark	0.00	0.00	0.00	0.00
Guttenberg	1,200.00	1,200.00	1,200.00	0.00
Harrison	1,200.00	1,200.00	1,200.00	0.00
Hoboken	600.00	600.00	600.00	0.00
Kearny	3,000.00	3,000.00	3,000.00	0.00
North Bergen	600.00	600.00	600.00	0.00
Secaucus	2,400.00	2,400.00	2,400.00	0.00
Union City	4,800.00	4,800.00	4,800.00	0.00
Weehawken	1,200.00	1,200.00	1,200.00	0.00
West New York	1,200.00	1,200.00	1,200.00	0.00
RESERVE		0.00	151,786.00	151,786.00
DEFERRED REVENUE R&C	242,485.00	242,485.00	325,000.00	82,515.00
MISC. REVENUE	21,500.00	21,500.00	21,500.00	0.00
HRHC EQEF	90,455.00	90,455.00	100,000.00	9,545.00
HRHC PENALTY		0.00		
HCIA EQEF RESERVE		0.00		
MRC RESERVE		0.00		
CDC-CRI RESERVE		0.00		
MRC NACCHO		0.00		
NJACCHO-COVID	30,000.00	30,000.00		
CDC-BASE 2019/2020	122,432.00	122,433.08		
CDC-CRI 2019/2020	51,000.00	51,000.00		
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CDC-BASE 2020/2021	121,509.00	121,509.00	121,509.00	
CDC-CRI 2020/2021	51,000.00	51,000.00	51,000.00	
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STATE LEAD GRANT 2019/2020	242,528.00	242,528.00		
STATE LEAD GRANT 2020/2021				
COUNTY COVID19	377,211.00	377,211.00		
RUTGERS' MOSQUITO	2,300.00	2,300.00		
CD-LPH	82,703.00	82,702.97		
TOTAL	4,122,372.00	4,122,373.64	3,487,146.00	276,493.00

Resolution #20-09-09

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS, the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2021 and ending, 12/31/2021, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 09/24/2020 ; and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 3,335,360, Total Unrestricted Net Assets utilized of \$ 151,786 and Total Appropriations, \$ 3,487,146 ; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on as follows:

1. The annual Budget for the fiscal year beginning 01/01/2021 and ending 12/31/2021 is adopted and shall constitute appropriations for the purposes stated.
2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

revenue, transferring and investing funds, and reporting in accordance with prevailing Commission policy and procedures.

Introduced and passed _____

Ayes: _____

Nays: _____

Abstention: _____

Absent: _____

I certify that this is a true copy of a resolution duly adopted
at a meeting of: _____

Signature of Above Authorized Person(s)