

Hudson Regional Health Commission
BUDGET – JUSTIFICATION 2020

The 2020 Budget of \$3,509,508 reflects an overall decrease of (\$153,251) which is about (4.63%) when compared to 2019 Budget, although personnel cost increased by \$310,355 due to the fact that 2020 budget is only assuming 6 month of the Bioterrorism and Lead grant for the personnel that is split between these grants and consolidated fund, fringe increase, plus employees' level advancement and the replacement of a part time administrative assistant with a full time, the other cost category reflects a decrease of (\$463,606) due to some equipment & vehicle purchases in 2019 that are not anticipated for 2020, which resulted in an overall 2019/2020 budget decrease of (\$153,251) or (4.63%)

Increases/Decreases are summarized below:

Salary: Increase \$218,074: Increase in this category is due to the fact that 2020 budget is only assuming 6 month of the Bioterrorism and lead grant for the personnel that is split between these grants and consolidated fund, plus employees' level advancement, longevity adjustment and the replacement of a part time administrative assistant with a full time,

Overtime/On Call/Temporary: No increase/Decrease: Overtime, On Call and temporary employees cost remained basically the same in 2018 & 2019 and are estimated to remain the same in 2020.

Overtime Idling: Increase \$1,274: This is due to a increase in the idling grant funding. Idling grant was increase from \$10,976 in FY 2019 to \$12,250 for FY 2020

Payroll Taxes Increase \$15,909: Payroll taxes are directly related to the amount reflected under the employee's compensation category. Payroll Taxes' calculation formula reflects FICA tax exemption for the employees' contribution portion of the health insurance bill. Employee's percent (%) of contribution remained basically the same as 2019 for 2020, but health insurance premium is anticipated to increase from 2019 to 2020 since it increased 3.05% from 2018 to 2019. SUI was based on the limitation of \$34,400/employee per year.

Workers Compensation: Increase \$4,250: W/C is directly related to the amount reflected under the employee's compensation category. Amount budgeted was based on previous year experience. There was a 7.60% increase from 2018 to 2019, plus 2020 budget is only assuming 6 month of the Bioterrorism and Lead grant for the personnel that is split between these grants and consolidated fund.

Health Benefit: Increase \$61,013: Amount budgeted under this category was based on previous year experience. There was a 3% rate increase from 2018 to 2019, new hiring premium (administrative Assist), plus 2020 budget is only assuming 6 month of the Bioterrorism and lead grant for the personnel that is split between these grants and consolidated fund.

Dental: Increase \$1,102: Amount budgeted under this category was based on previous year experience. There was a 2.05% increase from 2018 to 2019, new hiring premium (administrative Assist), plus 2020 budget is only assuming 6 month of the Bioterrorism and lead grant for the personnel that is split between these grants and consolidated fund.

P.E.R.S: Increase \$59,471: Public Employee Retirement System is at 100% of contribution. PERS is directly related to the amount reflected under the employee's compensation category. There was a 12.48% increase when comparing 2018 and 2019 actual bills plus 2020 budget is only assuming 6 month of the Bioterrorism and lead grant for the personnel that is split between these grants and consolidated fund.

Retiree Health Benefit: Decreased (\$50,738): Amount budgeted under this category was based on previous year experience. There was an average decrease of 39.48% from 2018 actual to 2019 actual, even though there was a %5.8 premium rate increase in the Horizon bill, this is due to four (4) employees going on Medicare including one employee going from a family policy to husband and wife only-one on Medicare policy. There is no new enrollment anticipated in the 2020 budget.

All Other Budget Categories: Decrease (\$463,606): All other budget categories were calculated based on previous year experience. While some of the actual expenditures decreased for some items under this category, other items were increased. When comparing 2019 Budget "other cost" to 2020 Proposed Budget "other cost" there is an overall **Decrease of (\$463,606)**. This is due to the fact that there were some equipment/vehicle purchases in 2019 that are not anticipated for 2020.

REVENUE INCREASE/DECREASE:

The Commission's revenue portion of the budget has been very stable over the past few years. The 2020 Budget of \$3,509,508 reflects an overall decrease of (\$153,251) which is about (4.63%) when compared to 2019 Budget.

Increases/Decreases are summarized below:

Hudson County: Increase: \$33,190: There is a 2% increase to the Hudson County's Agreement anticipated for 2020.

Hudson County Improvement Authority: Increase \$4,774: There is a 3% increase to the Hudson County Improvement Authority's Agreement anticipated for 2020.

CEHA/Idling: Increase \$1,274: Due to increase in funding from grant.

Penalty (EQEF), R&C and Miscellaneous Revenue: Decrease (\$38,623): overall decrease for these categories is due to the fact that R&C & miscellaneous revenue remain the same for 2019 & 2020 while penalty decrease by (\$38,623).

Reserve: Decrease (\$153,866): Decrease for these category reflects a reduction in the amount required from surplus to balance the budget due to a decrease in the 2020 appropriations when compare to 2019 budget appropriations because of some equipment/vehicle purchases in 2019 that are not anticipated for 2020.

Appropriations:

Personnel	\$2,739,793
Grant Programs	\$ 353,308
Office	\$ 69,300
Travel	\$ 31,800
Contractual	\$ 124,107
Equipment	\$ 97,000
Other	<u>\$ 94,200</u>
Total Appropriations	<u>\$3,509,508</u>

Revenue:

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2019 Budget are summarized below:

Revenue Sources:

Local Revenues (Municipal & County)	\$2,096,874
Miscellaneous Revenue	\$ 46,500
HRHC EQEF	\$ 61,377
ERHC	\$ 99,468
RESERVE	\$ 87,587
R&C	<u>\$ 442,207</u>
Total	<u>\$2,834,013</u>
 State Revenues	 \$ 225,895
 Federal Revenues	 <u>\$ 449,600</u>
Total Revenues	<u>\$3,509,508</u>

Marisol Leguizamon

Chief Financial Officer

APPROPRIATIONS

GENERAL APPROPRIATIONS	2019		2020		
	Budget As Amnd	Estimated	2020	2020 Budget to	2020 Budget to
		Expenditures	Proposed Budget	2019 Budget \$ Change	2019 Actual \$ Change
PERONNEL					
SALARIES	1,562,497.00	1,542,610.60	1,780,571.00	218,074.00	237,960.40
OVERTIME	45,000.00	28,140.74	45,000.00	0.00	16,859.26
OVERTIME/IDLING	10,976.00	13,965.14	12,250.00	1,274.00	(1,715.14)
ON CALL	14,000.00	11,926.67	14,000.00	0.00	2,073.33
TEMPORARY	21,000.00	11,633.66	21,000.00	0.00	9,366.34
PAYROLL TAXES	127,243.00	127,171.07	143,152.00	15,909.00	15,980.93
WORKER'S COMPENSATION	32,607.00	31,774.67	36,857.00	4,250.00	5,082.33
HEALTH BENEFIT	263,987.00	263,126.30	325,000.00	61,013.00	61,873.70
DENTAL	15,898.00	15,190.71	17,000.00	1,102.00	1,809.29
P.E.R.S.	211,230.00	211,156.33	270,701.00	59,471.00	59,544.67
RETIREE BENEFIT	125,000.00	73,137.33	74,262.00	(50,738.00)	1,124.67
TOTAL	2,429,438.00	2,329,833.22	2,739,793.00	310,355.00	409,959.78
GRANT PROGRAMS (*INCLUSIVE OF PAYROLL)					
HCIA EQEF RESERVE					
MRC RESERVE					
CDC-CRI RESERVE					
MRC NACCHO					
CDC-BASE 2018/2019	123,304.00	123,304.00			
CDC-CRI 2018/2019	50,706.00	50,706.00			
CDC-MRC 2018/2019	3,296.00	3,296.00			
CDC-BASE 2019/2020	118,508.00	118,508.00	118,508.00		
CDC-CRI 2019/2020	51,000.00	51,000.00	51,000.00		
CDC-MRC 2019/2020	2,300.00	2,300.00	2,300.00		
STATE LEAD GRANT 2018/2019	200,342.00	200,342.00			
STATE LEAD GRANT 2019/2020	181,500.00	181,500.00	181,500.00		
RUTGERS' MOSQUITO	17,260.00	17,260.00			
NJIT MOSQ. GRANT	5,040.00	5,040.00			
TOTAL	753,256.00	753,256.00	353,308.00	0.00	0.00
OFFICE					
OFF. SUPPLIES	12,000.00	12,000.59	12,000.00	0.00	(0.59)
POSTAGE	6,000.00	2,113.72	6,000.00	0.00	3,886.28
COPIER LEASE	3,100.00	2,448.00	3,100.00	0.00	652.00
PUBLICATION & SUBSCRIPTION	2,000.00	1,819.95	2,000.00	0.00	180.05
LEGAL ADVERTISEMENT	1,000.00	282.08	1,000.00	0.00	717.92
COOLER RENTAL	200.00	131.88	200.00	0.00	68.12
OFFICE/COMPUTER EQUIPMENT	15,000.00	8,020.14	45,000.00	30,000.00	36,979.86
TOTAL	39,300.00	26,816.36	69,300.00	30,000.00	42,483.64
TRAVEL					
CONVENTION & MEETINGS	3,500.00	2,353.25	3,500.00	0.00	1,146.75
AUTO MAINTENANCE	12,500.00	7,601.58	12,500.00	0.00	4,898.42
GASOLINE	15,000.00	12,186.76	15,000.00	0.00	2,813.24
MILEAGE REIMBURSEMENT	800.00	625.39	800.00	0.00	174.61
TOTAL	31,800.00	22,766.98	31,800.00	0.00	9,033.02
CONTRACTUAL					
INSURANCE-JIF	36,000.00	28,552.25	36,000.00	0.00	7,447.75
AUDITOR	20,296.00	20,296.00	23,407.00	3,111.00	3,111.00
LEGAL	20,000.00	14,079.00	20,000.00	0.00	5,921.00
PAYROLL SERVICE	3,100.00	3,033.35	3,200.00	100.00	166.65
WEATHER & EMERG. OPERATIONS	1,500.00	1,500.00	1,500.00	0.00	0.00
IT CONSULTANT			40,000.00	40,000.00	40,000.00
TOTAL	80,896.00	67,460.60	124,107.00	43,211.00	56,646.40
EQUIPMENT					
GENERAL SUPPLIES	52,628.00	50,863.85	7,500.00	(45,128.00)	(43,363.85)
EQUIPMENT	192,089.00	188,259.90	15,000.00	(177,089.00)	(173,259.90)
EQUIPMENT MAINTENANCE	8,500.00	6,316.18	8,500.00	0.00	2,183.82
VEHICLE	410,600.00	407,225.65	66,000.00	(344,600.00)	(341,225.65)
TOTAL	663,817.00	652,665.58	97,000.00	(566,817.00)	(555,665.58)

GENERAL APPROPRIATIONS	2019		2020		
	Budget As Amnd	Estimated	2020	2020 Budget to	2020 Budget to
		Expenditures	Proposed Budget	2019 Budget \$ Change	2019 Actual \$ Change
OTHER					
TRAINING	11,000.00	10,559.46	6,000.00	(5,000.00)	(4,559.46)
COMMUNICATION	18,000.00	15,817.80	18,000.00	0.00	2,182.20
MEDICAL SURVEILANCE	4,000.00	190.00	4,000.00	0.00	3,810.00
LABORATORY	3,000.00	0.00	3,000.00	0.00	3,000.00
COMMISSION MEETING	1,000.00	743.67	1,000.00	0.00	256.33
BANK FEES	700.00	469.63	700.00	0.00	230.37
MISCELLANEOUS	1,000.00	761.44	1,000.00	0.00	238.56
MEMBERSHIP/LICENSE	2,000.00	1,450.00	2,000.00	0.00	550.00
RESERVE FOR EMERGENCY OPERATION	5,000.00	0.00	40,000.00	35,000.00	40,000.00
MOVING EXPENSE	7,000.00	0.00	7,000.00	0.00	7,000.00
RECORD DESTRUCTION	1,500.00	0.00	1,500.00	0.00	1,500.00
RECORD SCANNING	10,000.00	10,000.00	10,000.00	0.00	0.00
TOTAL	64,200.00	39,992.00	94,200.00	30,000.00	54,208.00
TOTAL	4,062,707.00	3,892,790.74	3,509,508.00	(153,251.00)	16,665.26

ANTICIPATED REVENUE

GENERAL REVENUES	2019		2020	
	Budget As Amnd	Estimated Revenue	2020 Proposed Budget	2020 Budget to 2019 Actual Change
MUNICIPAL	219,860.00	219,860.00	219,860.00	0.00
CEHA/USEPA	96,292.00	96,292.00	96,292.00	0.00
CEHA/CORE/PESTICIDE	196,070.00	196,070.00	196,070.00	0.00
CEHA/NJDEP/IDLING	10,976.00	10,976.00	12,250.00	1,274.00
RTK	17,575.00	17,575.00	17,575.00	0.00
HCIA	159,130.00	159,130.00	163,904.00	4,774.00
COUNTY	1,659,520.00	1,659,520.00	1,692,710.00	33,190.00
ESSEX	99,468.00	99,468.00	99,468.00	0.00
EBL: Bayonne	4,200.00	4,200.00	4,200.00	0.00
East Newark	0.00	0.00	0.00	0.00
Guttenberg	1,200.00	1,200.00	1,200.00	0.00
Harrison	1,200.00	1,200.00	1,200.00	0.00
Hoboken	600.00	600.00	600.00	0.00
Kearny	3,000.00	3,000.00	3,000.00	0.00
North Bergen	600.00	600.00	600.00	0.00
Secaucus	2,400.00	2,400.00	2,400.00	0.00
Union City	4,800.00	4,800.00	4,800.00	0.00
Weehawken	1,200.00	1,200.00	1,200.00	0.00
West New York	1,200.00	1,200.00	1,200.00	0.00
RESERVE	241,453.00	241,453.00	87,587.00	-153,866.00
DEFERRED REVENUE R&C	442,207.00	442,207.00	442,207.00	0.00
MISC. REVENUE	46,500.00	46,500.00	46,500.00	0.00
HRHC EQEF	100,000.00	100,000.00	61,377.00	-38,623.00
HRHC PENALTY		0.00		
HCIA EQEF RESERVE		0.00		
MRC RESERVE		0.00		
CDC-CRI RESERVE		0.00		
MRC NACCHO		0.00		
CDC-BASE 2018/2019	123,304.00	123,304.00		
CDC-CRI 2018/2019	50,706.00	50,706.00		
CDC-MRC 2018/2019	3,296.00	3,296.00		
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CDC-CRI 2019/2020	51,000.00	51,000.00	51,000.00	
CDC-MRC 2019/2020	2,300.00	2,300.00	2,300.00	
STATE LEAD GRANT 2018/2019	200,342.00	200,342.00		
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RUTGERS' MOSQUITO	17,260.00	17,260.00		
NJIT MOSQ. GRANT	5,040.00	5,040.00		
TOTAL	4,062,707.00	4,062,707.00	3,509,508.00	-153,251.00

Resolution #19-09-06

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS, the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2020 and ending, 12/31/2020, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 09/19/2019 ; and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 3,268,055, Total Unrestricted Net Assets utilized of \$ 241,453 and Total Appropriations, \$ 3,509,508 ; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on
as follows:

1. The annual Budget for the fiscal year beginning 01/01/2020 and ending 12/31/2020 is adopted and shall constitute appropriations for the purposes stated.
2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

revenue, transferring and investing funds, and reporting in accordance with prevailing Commission policy and procedures.

Introduced and passed _____

Ayes: _____

Nays: _____

Abstention: _____

Absent: _____

I certify that this is a true copy of a resolution duly adopted
at a meeting of: _____

Signature of Above Authorized Person(s)