

Hudson Regional Health Commission
BUDGET – JUSTIFICATION 2025

APPROPRIATION INCREASE/DECREASE:

The 2025 Budget of \$4,427,448 reflects an overall increase of \$404,351 which is about 12.72% (Excluding Grants) when compared to the 2024 Budget. This is due to the fact that the 2025 budget is only assuming 6 months of grants' funding (CDC, COVID19 & Lead Grant), while 2024 reflects 12 months of grants' funding. Personnel costs overall increased by \$404,351 and there were no changes in the other budget categories when comparing the 2024 budget and the 2025 budget.

Increases/Decreases are summarized below:

Salary: Increase \$279,456: The increase in this category is due to the fact that the 2025 budget reflects only 6 months of grants funding (CDC, COVID19 (all grants) & Lead Grant) for the personnel that is split between these grants and the consolidated fund, while the 2024 budget reflects 12 months of grants' funding from these grants.

Overtime: Decrease (\$8,000): The decrease in this category is due to the IT overtime from the ERHC agreement in 2024, which is not anticipated in the 2025 Budget.

On Call/Temporary: No increase/Decrease: The on-call and temporary employees' costs remain under the amount budgeted in 2024 and are estimated to remain the same in 2025.

Payroll Taxes (FICA/SUI): Increase \$19,246: Payroll taxes are directly related to the amount reflected under the employee's compensation category. Payroll Taxes' calculation formula reflects FICA tax exemption for the employees' contribution portion of the health insurance bill, which is estimated at \$115,510 in 2025 (excluding grants). We are at the top level of the health insurance contribution chart. For such reasons, the employee's percent (%) of contribution towards health benefits remains the same in 2025. The SUI was based on the state limitation of \$42,300/employee/year.

Health Benefit: Increase \$63,604: The amount budgeted under this category was based on previous years' experience. It reflects the savings from the employees' contribution portion of the health insurance bill, which is estimated at \$115,510 in 2025 (excluding grants). There was a 7.55% rate increase from 2023 to 2024 which was taken into consideration when calculating this cost in the 2025 budget. There was also one (1) employee expected to be reflected in the policy in October 2024. This new employee's policy cost was added to the 2025 health insurance cost calculation. Also, the 2025 budget reflects only 6 months of grants funding (CDC, COVID19 (all grants) & Lead Grant) for the personnel that is split between these grants and the consolidated fund, while the 2024 budget reflects 12 months of grants' funding from these grants.

Dental: Increase \$1,926: The amount budgeted under this category was based on previous years' experience. There was a 2.16% rate increase from 2023 to 2024 which was taken into consideration when calculating this cost in the 2025 budget. There was also one (1) employee expected to be reflected in the policy in October 2024. This new employee's policy cost was added to the 2025

dental insurance cost calculation. Also, the 2025 budget reflects only 6 months of grants funding (CDC, COVID19 (all grants) & Lead Grant) for the personnel that is split between these grants and the consolidated fund, while the 2024 budget reflects 12 months of grants' funding from these grants.

Retiree Health Benefit: Increased \$1,815: The amount budgeted under this category was based on previous years' experience. There was an average premium increase of 8.29% from the 2023 to 2024 policy (including Medicare's premium). There was one (1) employee that went on Medicare towards the end of 2024. Currently, all retirees are on Medicare. There is no new enrollment anticipated in the 2025 budget. None of the retirees were grant related employees and for such reason, this cost is entirely charged to the consolidated fund.

Workers' Compensation: Increase \$2,450: The workers' compensation is directly related to the amount reflected under the employee's compensation category. There was a premium rate increase of 8.16% from 2023 to 2024 which was taken into consideration when calculating this cost in the 2025 budget.

P.E.R.S: Increase \$43,854: The Public Employee Retirement System is at 100% of contribution. PERS is directly related to the amount reflected under the employee's compensation category. There was a premium increase of 16.05% from the 2023 to 2024 actual bills, mostly related to the way pension calculates the yearly premium, which reached out to our new enrollee period. The 2025 budget was based on the current 2024 bill instead of the 2024 budgeted amount plus an anticipated 8.0% increase.

All Other Budget Categories: There were no changes in the other budget categories when comparing the 2024 budget and the 2025 budget.

REVENUE INCREASE/DECREASE:

The Commission's revenue portion of the budget has been very stable over the past few years. The 2025 Budget of \$4,427,448 reflects an overall increase of \$404,351 which is about 12.72% when compared to the 2024 Budget.

Increases/Decreases are summarized below:

Hudson County: Increase: \$36,645: There is a 2% increase anticipated to the Hudson County's Agreement in 2025.

Hudson County Improvement Authority: Increase \$5,535: There is a 3% increase anticipated to the Hudson County Improvement Authority's Agreement in 2025.

Essex Regional Health Commission: Decrease (\$13,969): This is due to the fact that the 2024 budget reflects the IT Service Agreement with ERHC, while the 2025 budget doesn't anticipate this service agreement in 2025.

Municipal Assessment & EBL, CEHA, RTK and Miscellaneous Revenue: There were no changes in these grants and agreements from 2023 to 2024 and they are expected to remain the same in 2025.

Deferred Revenue R&C: Increase \$297,633: The overall increase in this category is due to the fact that the R&C revenue was budgeted at the maximum amount allowed for the 2025 budget (based on the 5th year and last year of the registration cycle), while the 2024 budget reflects only the amount needed to balance the budget.

Penalty (EQEF): Decrease (\$52,566): The full EQEF fund balance was anticipated in 2024, leaving no funds available for the 2025 Budget.

Reserve: Increase \$131,073: The increase in this category reflects an increase in the amount required from surplus to balance the 2025 budget, which is due to the increase in the 2025 budget appropriations of \$404,351 when compared to the 2024 budget appropriations, while the revenue portion of the budget shows an increase in County & HCIA of \$42,180 and deferred revenue of \$297,633 upset by a decrease in ERHC & EQEF of (\$66,535).

Appropriations:

Personnel	\$2,886,249
Grant Programs	\$ 843,186
Office	\$ 97,500
Travel	\$ 51,300
Contractual	\$ 229,396
Equipment	\$ 126,500
Other	<u>\$ 193,317</u>

Total Appropriations **\$4,427,448**

Revenue:

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2025 Budget are summarized below:

Revenue Sources:

Local Revenues (Municipal & County)	\$2,303,359
Miscellaneous Revenue	\$ 237,275
HRHC EQEF	\$
ERHC	\$ 99,468
RESERVE	\$ 131,073
R&C	<u>\$ 503,150</u>

Total **\$3,274,325**

State Revenues \$ 446,270

Federal Revenues \$ 706,853

Total Revenues **\$4,427,448**

Thank you,

Marisol Leguizamon
Chief Financial Officer

2025 BUDGET APPROPRIATIONS

GENERAL APPROPRIATIONS	2024		2025		
	Budget As Amnd	Estimated Expenditures	2025 Proposed Budget	2025 Budget to 2024 Budget \$ Change	2025 Budget to 2024 Actual \$ Change
<u>OFFICE</u>					
OFFICE SUPPLIES	25,000.00	12,807.48	25,000.00	0.00	12,192.52
POSTAGE	8,500.00	8,445.22	8,500.00	0.00	54.78
COPIER LEASE	3,500.00	2,856.00	3,500.00	0.00	644.00
PUBLICATION & SUBSCRIPTION	13,000.00	12,765.75	13,000.00	0.00	234.25
LEGAL ADVERTISEMENT	2,500.00	1,739.07	2,500.00	0.00	760.93
OFFICE EQUIPMENT	40,000.00	4,266.00	40,000.00	0.00	35,734.00
COMPUTER SOFTWARE	5,000.00	0.00	5,000.00	0.00	5,000.00
TOTAL	97,500.00	42,879.52	97,500.00	0.00	54,620.48
<u>TRAVEL</u>					
CONVENTION & MEETINGS	6,000.00	5,342.70	6,000.00	0.00	657.30
AUTO MAINTENANCE	19,500.00	17,389.95	19,500.00	0.00	2,110.05
GASOLINE	25,000.00	24,594.15	25,000.00	0.00	405.85
MILEAGE REIMBURSEMENT	800.00	427.65	800.00	0.00	372.35
TOTAL	51,300.00	47,754.45	51,300.00	0.00	3,545.55
<u>CONTRACTUAL</u>					
INSURANCE-JIF	56,888.00	56,262.00	56,888.00	0.00	626.00
AUDITOR	27,120.00	18,815.00	27,120.00	0.00	8,305.00
LEGAL	24,000.00	23,824.00	24,000.00	0.00	176.00
PAYROLL SERVICE	3,200.00	2,917.68	3,200.00	0.00	282.32
WEATHER & EMERG. OPERATIONS	1,500.00	1,500.00	1,500.00	0.00	0.00
IT CONSULTANT	116,688.00	73,201.33	116,688.00	0.00	43,486.67
TOTAL	229,396.00	176,520.01	229,396.00	0.00	52,875.99
<u>EQUIPMENT</u>					
GENERAL SUPPLIES	32,000.00	31,361.17	32,000.00	0.00	638.83
EQUIPMENT	40,000.00	5,804.92	40,000.00	0.00	34,195.08
EQUIPMENT MAINTENANCE	13,500.00	12,663.40	13,500.00	0.00	836.60
VEHICLE	41,000.00	36,899.66	41,000.00	0.00	4,100.34
TOTAL	126,500.00	86,729.15	126,500.00	0.00	39,770.85
<u>OTHER</u>					
TRAINING	12,000.00	7,687.40	12,000.00	0.00	4,312.60
COMMUNICATION	19,800.00	12,249.78	19,800.00	0.00	7,550.22
MEDICAL SURVEILLANCE	4,000.00	1,480.00	4,000.00	0.00	2,520.00
LABORATORY	3,000.00	0.00	3,000.00	0.00	3,000.00
COMMISSION MEETING	2,300.00	2,275.04	2,300.00	0.00	24.96
BANK SERVICE FEES	700.00	376.46	700.00	0.00	323.54
MISCELLANEOUS	17,017.00	1,939.09	17,017.00	0.00	15,077.91
MEMBERSHIP/LICENSE	6,000.00	4,562.82	6,000.00	0.00	1,437.18
RESERVE FOR EMERGENCY OPERATION	40,000.00	0.00	40,000.00	0.00	40,000.00
MOVING EXPENSE	7,000.00	0.00	7,000.00	0.00	7,000.00
RECORD DESTRUCTION	1,500.00	500.00	1,500.00	0.00	1,000.00
RECORD SCANNING	80,000.00	27,804.86	80,000.00	0.00	52,195.14
TOTAL	193,317.00	58,875.45	193,317.00	0.00	134,441.55
TOTAL	6,291,233.00	5,973,465.53	4,427,448.00	404,351.00	722,107.99

2025 BUDGET APPROPRIATIONS

GENERAL APPROPRIATIONS	2024		2025		
	Budget As Amnd	Estimated Expenditures	2025 Proposed Budget	2025 Budget to 2024 Budget \$ Change	2025 Budget to 2024 Actual \$ Change
PERONNEL					
SALARIES	1,585,096.00	1,585,053.93	1,864,552.00	279,456.00	279,498.07
OVERTIME	30,000.00	21,184.09	22,000.00	(8,000.00)	815.91
ON CALL	14,000.00	9,630.00	14,000.00	0.00	4,370.00
TEMPORARY	26,000.00	25,234.50	26,000.00	0.00	765.50
PAYROLL TAXES-FICA	120,000.00	119,901.62	138,551.00	18,551.00	18,649.38
PAYROLL TAXES-SUI	10,000.00	9,935.19	10,695.00	695.00	759.81
HEALTH BENEFIT	275,151.00	271,879.97	338,755.00	63,604.00	66,875.03
DENTAL	15,126.00	14,345.97	17,052.00	1,926.00	2,706.03
RETIREE BENEFIT	101,000.00	97,687.04	102,815.00	1,815.00	5,127.96
WORKER'S COMPENSATION	19,726.00	17,713.29	22,176.00	2,450.00	4,462.71
P.E.R.S.	285,799.00	276,829.83	329,653.00	43,854.00	52,823.17
ACCRUED ABSENCES		0.00		0.00	0.00
TOTAL	2,481,898.00	2,449,395.43	2,886,249.00	404,351.00	436,853.57
GRANT PROGRAMS (*INCLUSIVE OF P/R)					
CDC-CRI RESERVE	34,307.00	34,307.00			
HCIA EQEF RESERVE	6,272.00	6,272.00			
CEHA-IDLING 2023/2024	9,385.00	9,384.77			
NJACCHO 2023/2024	271,251.00	271,251.40			
CDC-BASE 2023/2024	104,601.00	104,601.21			
CDC-CRI 2023/2024	64,817.00	64,816.50			
CDC-MRC 2023/2024	2,966.00	2,964.85			
CDC-COVID 2023/2024	65,813.00	65,811.28			
COVID19-VACC. GRANT 2023/2024	52,944.00	52,943.56			
STATE LEAD GRANT 2023/2024	228,764.00	228,762.00			
CHIF GRANT 2023/2024	86,202.00	86,201.45			
UASI EQUIPMENT AGREEMENT 2024	237,000.00	237,000.00			
COUNTY COVID19 2024	963,847.00	963,846.92			
COUNTY SLF 2024	256,730.00	256,729.17			
STATE SLF GRANT 2024	50,000.00	49,999.89			
STATE LEAD GRANT 2024/2025	224,376.00	224,375.53	224,375.00		
CEHA-IDLING 2024/2025	8,250.00	8,249.55	8,250.00		
NJACCHO 2024/2025	48,014.00	48,013.03	48,014.00		
CDC-BASE 2024/2025	110,401.00	110,400.63	100,401.00		
CDC-CRI 2024/2025	64,817.00	64,817.00	64,817.00		
CHIF GRANT 2024/2025	195,911.00	195,910.33	342,081.00		
MRC GRANT 2024/2025	17,350.00	17,350.00	17,350.00		
SLPH 2024/2025	7,304.00	7,303.45	37,898.00		
TOTAL	3,111,322.00	3,111,311.52	843,186.00	0.00	0.00

2025 BUDGET ANTICIPATED REVENUE

GENERAL REVENUES	2024		2025	
	Budget As Amnd	Estimated Revenue	2025 Proposed Budget	2025 Budget to 2024 Actual Change
MUNICIPAL	219,860.00	219,860.00	219,860.00	0.00
CEHA/USEPA	96,292.00	96,292.00	96,292.00	0.00
CEHA/CORE/PESTICIDE	196,070.00	196,070.00	196,070.00	0.00
CEHA/NJDEP/IDLING 2022/2023	9,385.00	9,385.00	0.00	0.00
CEHA/NJDEP/IDLING 2023/2024	8,250.00	8,250.00	8,250.00	0.00
RTK	17,575.00	17,575.00	17,575.00	0.00
HCIA	184,475.00	184,475.00	190,010.00	5,535.00
COUNTY	1,832,244.00	1,832,244.00	1,868,889.00	36,645.00
ESSEX REGIONAL HEALTH COMMISSION	113,437.00	113,437.00	99,468.00	(13,969.00)
EBL: Bayonne	4,200.00	4,200.00	4,200.00	0.00
East Newark	0.00	0.00	0.00	0.00
Guttenberg	1,200.00	1,200.00	1,200.00	0.00
Harrison	2,400.00	2,400.00	2,400.00	0.00
Hoboken	600.00	600.00	600.00	0.00
Kearny	3,000.00	3,000.00	3,000.00	0.00
North Bergen	1,800.00	1,800.00	1,800.00	0.00
Secaucus	2,400.00	2,400.00	2,400.00	0.00
Union City	4,800.00	4,800.00	4,800.00	0.00
Weehawken	1,800.00	1,800.00	1,800.00	0.00
West New York	2,400.00	2,400.00	2,400.00	0.00
RESERVE			131,073.00	131,073.00
DEFERRED REVENUE R&C	205,517.00	205,517.00	503,150.00	297,633.00
MISCELLANEOUS REVENUE	237,275.00	237,275.00	237,275.00	0.00
HRHC EQEF	52,566.00	52,566.00	0.00	(52,566.00)
HRHC LOCAL PENALTY	0.00	0.00	0.00	
CDC-CRI RESERVE	34,307.00	34,307.00	0.00	
HCIA EQEF RESERVE	6,272.00	6,272.00	0.00	
NJACCHO 2023/2024	271,251.00	271,251.40	0.00	
CDC-BASE 2023/2024	104,601.00	104,601.21	0.00	
CDC-CRI 2023/2024	64,817.00	64,816.50	0.00	
CDC-MRC 2023/2024	2,966.00	2,964.85	0.00	
CDC-COVID 2023/2024	65,813.00	65,811.28	0.00	
COVID19-VACC. GRANT 2023/2024	52,944.00	52,943.56	0.00	
STATE LEAD GRANT 2023/2024	228,764.00	228,762.00	0.00	
CHIF GRANT 2023/2024	86,202.00	86,201.45	0.00	
UASI EQUIPMENT AGREEMENT 2024	237,000.00	237,000.00	0.00	
COUNTY COVID19 2024	963,847.00	963,846.92	0.00	
COUNTY SLF 2024	256,730.00	256,729.17	0.00	
STATE SLF GRANT 2024	50,000.00	49,999.89	0.00	
STATE LEAD GRANT 2024/2025	224,376.00	224,375.53	224,375.00	
NJACCHO 2024/2025	48,014.00	48,013.03	48,014.00	
CDC-BASE 2024/2025	110,401.00	110,400.63	100,401.00	
CDC-CRI 2024/2025	64,817.00	64,817.00	64,817.00	
CHIF GRANT 2024/2025	195,911.00	195,910.33	342,081.00	
MRC GRANT 2024/2025	17,350.00	17,350.00	17,350.00	
SLPH 2024/2025	7,304.00	7,303.45	37,898.00	
TOTAL	6,291,233.00	6,291,223.20	4,427,448.00	404,351.00

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2025 and ending, 12/31/2025, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 09/19/2024 and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 4,296,375, Total Unrestricted Net Assets utilized of \$ 131,073 and Total Appropriations, \$ 4,427,448; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on as follows:

1. The annual Budget for the fiscal year beginning 01/01/2025 and ending 12/31/2025 is adopted and shall constitute appropriations for the purposes stated.

2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

revenue, transferring and investing funds, and reporting in accordance with prevailing Commission policy and procedures.

Introduced and passed _____

Ayes: _____

Nays: _____

Abstention: _____

Absent: _____

I certify that this is a true copy of a resolution duly adopted
at a meeting of: _____

Signature of Above Authorized Person(s)