

Hudson Regional Health Commission
BUDGET – JUSTIFICATION 2024

The 2024 Budget of \$5,427,945 reflects an overall increase of \$349,658 which is about 10.25% (Excluding Grants) when compared to the 2023 Budget. This is due to the fact that the 2024 budget is only assuming 6 months of grants' funding (CDC, COVID19 & Lead Grant) & a full year for one retiree's replacement, while 2023 reflects 12 months of grants' funding & only 8 months of this retiree's salary. Personnel costs overall increased by \$432,033 and the other cost category reflects a decrease of (\$82,375) due to an increase/decrease in contractual & equipment, which resulted in an overall 2023/2024 budget increase of \$349,658 or 10.25%.

Increases/Decreases are summarized below:

Salary: Increase \$315,777: The increase in this category is due to the fact that the 2024 budget is only assuming 6 months of grants' funding (CDC, COVID19 & Lead Grant) & a full year for one retiree's replacement, while 2023 reflects 12 months of grants' funding & only 8 months of this retiree's salary.

Overtime: Decrease (\$21,616): The decrease in this category is due to IT's overtime from the ERHC agreement. 2023 covers 8 months while 2024 only covers 3 months.

On Call/Temporary: No increase/Decrease: Overtime, on-call and temporary employees' costs remain under the amount budgeted in 2023 and are estimated to remain the same in 2024.

Payroll Taxes (FICA/SUI): Increase \$12,203: Payroll taxes are directly related to the amount reflected under the employee's compensation category. Payroll Taxes' calculation formula reflects FICA tax exemption for the employees' contribution portion of the health insurance bill, which is estimated at \$126,634 in 2024 (excluding grants). Since we are at the top level of the contribution chart, the employee's percent (%) of contribution for the health benefit remains the same in 2024. There is a 12% health insurance premium increase anticipated in 2024. The 2024 budget only reflects 6 months of grants funding (CDC, COVID19 (all grants) & Lead Grant) for the personnel that is split between these grants and the consolidated fund. SUI was based on the limitation of \$41,100/employee/year.

Health Benefit: Increase \$64,020: The amount budgeted under this category was based on previous years' experience. There was a 22.22% rate increase from 2022 to 2023 but only a 12% increase was anticipated in the 2024 budget. There was one (1) employee that retired in 2023 but the position will be filled in 2024 (no savings). The 2023 Budget reflects the savings from the retired employee, which is also reflected in the 2023 estimated actual and it also reflects 12 months' grants' funding, while the 2024 budget reflects only 6 months of grants funding (CDC, COVID19 (all & Lead Grant) for the personnel that is split between these grants and the consolidated fund, 12 months premium cost for the retiree replacement and an estimated 12% rate increase.

Dental: Increase \$1,267: The amount budgeted under this category was based on previous years' experience. There was a 0.99% rate increase from 2022 to 2023. There was one (1) employee that retired in 2023 but the position will be filled in 2024 (no savings). The 2023 Budget reflects the

savings from the retired employee, which is also reflected in the 2023 estimated actual and it also reflects 12 months' grants' funding, while the 2024 budget reflects only 6 months of grants funding (CDC, COVID19 (all grants) & Lead Grant) for the personnel that is split between these grants and the consolidated fund, 12 months premium cost for the retiree replacement and an estimated 0.99% rate increase.

Retiree Health Benefit: Decreased (\$16,862): The amount budgeted under this category was based on previous years' experience. There was an average premium increase of 14.13% from the 2022 to 2023 policy (including Medicare's premium), but there was one (1) employee that was changed from a member and spouse policy to a single policy and two (2) employees that went on Medicare towards the end of 2023. There is no new enrollment anticipated in the 2024 budget. The employee that retired didn't qualify for this benefit.

Workers Compensation: Decrease (\$5,378): The amount budgeted was based on previous years' experience. There was a premium rate decrease of (9.13%) from 2022 to 2023. The 2024 budget was based on the 2023 premium minus only 6 months of grants funding (CDC, COVID19 & Lead Grant) for the personnel that is split between these grants and the consolidated fund. The 2023 Budget reflects 12 months of funding for these grants.

P.E.R.S: Increase \$82,622: The Public Employee Retirement System is at 100% of contribution. PERS is directly related to the amount reflected under the employee's compensation category. There was a premium increase of 24.87% from the 2022 to 2023 actual bills, mostly related to the way pension calculates the yearly premium, which reached out to our new enrollee period. The 2024 budget was based on the current 2023 bill instead of the 2023 budgeted amount plus a 3.0% increase minus the 6 months of grants funding (CDC, COVID19 & Lead Grant) for the personnel that is split between these grants and the consolidated fund.

All Other Budget Categories: Decrease (\$82,375): All other budget categories were calculated based on previous years' experience. When comparing the 2023 Budget "other cost" to the 2024 Proposed Budget "other cost", there is an overall decrease of (\$82,375). This is due to an overall decrease in equipment expense of (\$99,684) due to unanticipated additional costs for general supplies, equipment, and equipment maintenance in 2023, which are not anticipated in the 2024 budget and the anticipated purchase of only one (1) vehicle in 2024 instead of the three (3) vehicles purchased in 2023. There is an overall increase in contractual contract of \$17,309 due to the recording of the full IT Agreement amount minus the 6 months of grants' funding in 2024, while the 2023 budget reflects actual billing plus 12 months of grants' funding, a premium rate increase under insurance of 18.30% (general liability and cyber policy) from 2022 to 2023 and a decrease under auditor due to grants' funding.

REVENUE INCREASE/DECREASE:

The Commission's revenue portion of the budget has been very stable over the past few years. The 2024 Budget of \$5,427,945 reflects an overall increase of \$349,658 which is about 10.25% when compared to the 2023 Budget.

Increases/Decreases are summarized below:

Hudson County: Increase: \$35,926: There is a 2% increase anticipated to the Hudson County's Agreement in 2024.

Hudson County Improvement Authority: Increase \$5,373: There is a 3% increase anticipated to the Hudson County Improvement Authority's Agreement in 2024.

Essex Regional Health Commission: Decrease (\$27,750): This is due to the fact that the 2023 budget reflects 9 months of the IT Service Agreement while the 2024 budget reflects only 3 months of this service agreement.

Municipal EBL: Increase \$2,400: There is a 3% increase anticipated to the Hudson County Improvement Authority's Agreement in 2024.

Deferred Revenue R&C: Decrease (\$11,658): The overall decrease in this category is due to the fact that the R&C revenue was budgeted at the maximum amount allowed for the 2024 budget (based on the 4th year of the registration cycle), while the 2023 budget reflects the maximum amount allowed for the year (based on the 3rd year of the registration cycle) plus 100% of the previous registration cycle collections.

Penalty (EQEF): Decrease (\$57,715): The full EQEF fund balance was anticipated in 2023, leaving no funds available for the 2024 Budget.

Reserve: Increase \$403,082: The increase in this category reflects an increase in the amount required from surplus to balance the 2024 budget, which is due to the increase in the 2024 budget appropriations when compared to the 2023 budget appropriations, while the revenue portion of the budget was reduced by (\$53,424), which is from an increase in County, HCIA and municipal EBL of \$43,699 upset by a decrease in ERHC, EQEF and deferred revenue of (\$97,123).

Appropriations:

Personnel	\$3,106,786
Grant Programs	\$1,668,646
Office	\$ 86,800
Travel	\$ 44,300
Contractual	\$ 222,896
Equipment	\$ 109,500
Other	<u>\$ 189,017</u>

Total Appropriations	<u>\$5,427,945</u>
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Revenue:

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2024 Budget are summarized below:

Revenue Sources:

Local Revenues (Municipal & County)	\$2,344,379
Miscellaneous Revenue	\$ 175,149
HRHC EQEF	\$
ERHC	\$ 105,468
RESERVE	\$ 521,514
R&C	<u>\$ 387,852</u>
 Total	 <u>\$3,534,362</u>
 State Revenues	 \$ 446,771
 Federal Revenues	 <u>\$ 1,446,812</u>
 Total Revenues	 <u>\$5,427,945</u>

Thank you,

Marisol Leguizamon
Chief Financial Officer

2024 BUDGET APPROPRIATIONS

GENERAL APPROPRIATIONS	2023		2024		
	Budget As Amnd	Estimated Expenditures	2024 Proposed Budget	2024 Budget to 2023 Budget \$ Change	2024 Budget to 2023 Actual \$ Change
PERONNEL					
SALARIES	1,532,319.00	1,529,533.75	1,848,096.00	315,777.00	318,562.25
OVERTIME	56,616.00	52,393.93	35,000.00	(21,616.00)	(17,393.93)
ON CALL	14,000.00	10,950.00	14,000.00	0.00	3,050.00
TEMPORARY	21,000.00	19,427.40	21,000.00	0.00	1,572.60
PAYROLL TAXES-FICA	125,502.00	118,118.85	137,291.00	11,789.00	19,172.15
PAYROLL TAXES-SUI	11,586.00	11,586.00	12,000.00	414.00	414.00
HEALTH BENEFIT	296,131.00	295,761.48	360,151.00	64,020.00	64,389.52
DENTAL	17,359.00	15,997.06	18,626.00	1,267.00	2,628.94
RETIREE BENEFIT	124,862.00	109,570.88	108,000.00	(16,862.00)	(1,570.88)
WORKER'S COMPENSATION	28,104.00	17,475.04	22,726.00	(5,378.00)	5,250.96
P.E.R.S.	240,177.00	238,895.78	322,799.00	82,622.00	83,903.22
ACCRUED ABSENCES	207,097.00	207,097.00	207,097.00	0.00	0.00
TOTAL	2,674,753.00	2,626,807.17	3,106,786.00	432,033.00	479,978.83
GRANT PROGRAMS (*INCLUSIVE OF P/R)					
MRC RESERVE	0.00	0.00			
CDC-CRI RESERVE	0.00	0.00			
HCIA EQEF RESERVE	0.00	0.00			
CEHA-IDLING 2022/2023	6,331.00	6,330.55			
CDC-BASE 2022/2023	106,645.00	106,645.22			
CDC-CRI 2022/2023	61,408.00	61,408.00			
CDC-MRC 2022/2023	4,600.00	4,605.65			
CDC-COVID 2022/2023	162,435.00	162,435.07			
CDC-CVG 2022/2023	49,285.00	49,285.36			
COVID19-VACC. GRANT 2022/2023	293,063.00	293,062.91			
STATE LEAD GRANT 2022/2023	204,081.00	204,080.89			
NJACCHO 2022/2023	455,327.00	455,326.91			
COUNTY COVID19	1,244,509.00	282,429.60			
COUNTY SLF	215,000.00	215,000.00	85,000.00		
RADON KIT 2023	2,000.00	2,000.00			
RUTGERS' SALT MARSH MOSQ	218.00	218.00			
STATE SLF GRANT 2023	50,000.00	50,000.00			
CEHA-IDLING 2023/2024	8,750.00	8,750.00	8,750.00		
NJACCHO 2023/2024	271,958.00	271,958.00	271,958.00		
CDC-BASE 2023/2024	108,101.00	108,101.00	108,101.00		
CDC-CRI 2023/2024	64,817.00	64,817.00	64,817.00		
CDC-MRC 2023/2024	2,300.00	2,300.00	2,300.00		
CDC-COVID 2023/2024	64,072.00	64,072.00	64,072.00		
COVID19-VACC. GRANT 2023/2024	62,306.00	62,306.00	62,306.00		
STATE LEAD GRANT 2023/2024	224,376.00	224,376.00	224,376.00		
CHIF GRANT 2023/2024	776,966.00	776,966.00	776,966.00		
COUNTY COVID19 2024			0.00		
TOTAL	4,438,548.00	3,476,474.16	1,668,646.00	0.00	0.00

2024 BUDGET APPROPRIATIONS

GENERAL APPROPRIATIONS	2023		2024		
	Budget As Amnd	Estimated Expenditures	2024 Proposed Budget	2024 Budget to 2023 Budget \$ Change	2024 Budget to 2023 Actual \$ Change
OFFICE					
OFFICE SUPPLIES	25,000.00	24,833.85	25,000.00	0.00	166.15
POSTAGE	8,000.00	6,173.92	8,000.00	0.00	1,826.08
COPIER LEASE	3,500.00	2,856.00	3,500.00	0.00	644.00
PUBLICATION & SUBSCRIPTION	2,800.00	844.95	2,800.00	0.00	1,955.05
LEGAL ADVERTISEMENT	2,500.00	1,465.52	2,500.00	0.00	1,034.48
OFFICE EQUIPMENT	40,000.00	7,771.84	40,000.00	0.00	32,228.16
COMPUTER SOFTWARE	5,000.00	1,151.52	5,000.00	0.00	3,848.48
TOTAL	86,800.00	45,097.60	86,800.00	0.00	41,702.40
TRAVEL					
CONVENTION & MEETINGS	6,000.00	4,923.52	6,000.00	0.00	1,076.48
AUTO MAINTENANCE	12,500.00	10,177.99	12,500.00	0.00	2,322.01
GASOLINE	25,000.00	21,301.62	25,000.00	0.00	3,698.38
MILEAGE REIMBURSEMENT	800.00	754.02	800.00	0.00	45.98
TOTAL	44,300.00	37,157.15	44,300.00	0.00	7,142.85
CONTRACTUAL					
INSURANCE-JIF	47,635.00	45,727.00	54,388.00	6,753.00	8,661.00
AUDITOR	28,900.00	21,497.43	27,120.00	(1,780.00)	5,622.57
LEGAL	20,000.00	15,082.50	20,000.00	0.00	4,917.50
PAYROLL SERVICE	3,200.00	2,701.23	3,200.00	0.00	498.77
WEATHER & EMERG. OPERATIONS	1,500.00	1,500.00	1,500.00	0.00	0.00
IT CONSULTANT	104,352.00	43,878.23	116,688.00	12,336.00	72,809.77
TOTAL	205,587.00	130,386.39	222,896.00	17,309.00	92,509.61
EQUIPMENT					
GENERAL SUPPLIES	43,595.00	41,254.68	20,000.00	(23,595.00)	(21,254.68)
EQUIPMENT	46,150.00	40,065.09	40,000.00	(6,150.00)	(65.09)
EQUIPMENT MAINTENANCE	11,757.00	10,588.75	8,500.00	(3,257.00)	(2,088.75)
VEHICLE	107,682.00	107,681.05	41,000.00	(66,682.00)	(66,681.05)
TOTAL	209,184.00	199,589.57	109,500.00	(99,684.00)	(90,089.57)
OTHER					
TRAINING	12,000.00	3,369.00	12,000.00	0.00	8,631.00
COMMUNICATION	19,800.00	15,292.82	19,800.00	0.00	4,507.18
MEDICAL SURVEILANCE	4,000.00	0.00	4,000.00	0.00	4,000.00
LABORATORY	3,000.00	0.00	3,000.00	0.00	3,000.00
COMMISSION MEETING	1,500.00	1,499.05	1,500.00	0.00	0.95
BANK SERVICE FEES	700.00	241.73	700.00	0.00	458.27
MISCELLANEOUS	17,017.00	16,727.79	17,017.00	0.00	289.21
MEMBERSHIP/LICENSE	2,500.00	1,584.83	2,500.00	0.00	915.17
RESERVE FOR EMERGENCY OPERATION	40,000.00	0.00	40,000.00	0.00	40,000.00
MOVING EXPENSE	7,000.00	0.00	7,000.00	0.00	7,000.00
RECORD DESTRUCTION	1,500.00	300.26	1,500.00	0.00	1,199.74
RECORD SCANNING	80,000.00	80,000.00	80,000.00	0.00	0.00
TOTAL	189,017.00	119,015.48	189,017.00	0.00	70,001.52
TOTAL	7,848,189.00	6,634,527.52	5,427,945.00	349,658.00	601,245.64

2023 BUDGET ANTICIPATED REVENUE

GENERAL REVENUES	2023		2024	
	Budget As Amnd	Estimated Revenue	2024 Proposed Budget	2024 Budget to 2023 Actual Change
MUNICIPAL	219,860.00	219,860.00	219,860.00	0.00
CEHA/USEPA	96,292.00	96,292.00	96,292.00	0.00
CEHA/CORE/PESTICIDE	196,070.00	196,070.00	196,070.00	0.00
CEHA/NJDEP/IDLING 2022/2023	6,331.00	6,331.00	0.00	
CEHA/NJDEP/IDLING 2023/2024	8,750.00	8,750.00	8,750.00	
RTK	17,575.00	17,575.00	17,575.00	0.00
HCIA	179,102.00	179,102.00	184,475.00	5,373.00
COUNTY	1,796,318.00	1,796,318.00	1,832,244.00	35,926.00
ESSEX REGIONAL HEALTH COMMISSION	133,218.00	133,218.00	105,468.00	(27,750.00)
EBL: Bayonne	4,200.00	4,200.00	4,200.00	0.00
East Newark	0.00	0.00	0.00	0.00
Guttenberg	1,200.00	1,200.00	1,200.00	0.00
Harrison	1,200.00	2,400.00	2,400.00	1,200.00
Hoboken	600.00	600.00	600.00	0.00
Kearny	3,000.00	3,000.00	3,000.00	0.00
North Bergen	600.00	1,800.00	1,800.00	1,200.00
Secaucus	2,400.00	2,400.00	2,400.00	0.00
Union City	4,800.00	4,800.00	4,800.00	0.00
Weehawken	1,200.00	1,200.00	1,200.00	0.00
West New York	1,200.00	1,200.00	1,200.00	0.00
RESERVE	118,432.00	116,032.00	521,514.00	403,082.00
DEFERRED REVENUE R&C	399,510.00	399,510.00	387,852.00	(11,658.00)
MISCELLANEOUS REVENUE	175,149.00	175,149.00	175,149.00	0.00
HRHC EQEF	57,715.00	57,715.00	0.00	(57,715.00)
HRHC LOCAL PENALTY	0.00	0.00	0.00	
MRC RESERVE	0.00	0.00	0.00	
CDC-CRI RESERVE	0.00	0.00	0.00	
HCIA EQEF RESERVE	0.00	0.00	0.00	
CDC-BASE 2022/2023	106,645.00	106,645.00	0.00	
CDC-CRI 2022/2023	61,408.00	61,408.00	0.00	
CDC-MRC 2022/2023	4,600.00	4,600.00	0.00	
CDC-COVID 2022/2023	162,435.00	162,435.00	0.00	
CDC-CVG 2022/2023	49,285.00	49,285.00	0.00	
COVID19-VACC. GRANT 2022/2023	293,063.00	293,063.00	0.00	
STATE LEAD GRANT 2022/2023	204,081.00	204,081.00	0.00	
NJACCHO 2022/2023	455,327.00	455,327.00	0.00	
COUNTY COVID19	1,244,509.00	1,244,509.00	0.00	
COUNTY SLF	215,000.00	215,000.00	85,000.00	
RADON KIT 2023	2,000.00	2,000.00	0.00	
RUTGERS' SALT MARSH MOSQ	218.00	218.00	0.00	
STATE SLF GRANT 2023	50,000.00	50,000.00	0.00	
NJACCHO 2023/2024	271,958.00	271,958.00	271,958.00	
CDC-BASE 2023/2024	108,101.00	108,101.00	108,101.00	
CDC-CRI 2023/2024	64,817.00	64,817.00	64,817.00	
CDC-MRC 2023/2024	2,300.00	2,300.00	2,300.00	
CDC-COVID 2023/2024	64,072.00	64,072.00	64,072.00	
COVID19-VACC. GRANT 2023/2024	62,306.00	62,306.00	62,306.00	
STATE LEAD GRANT 2023/2024	224,376.00	224,376.00	224,376.00	
CHIF GRANT 2023/2024	776,966.00	776,966.00	776,966.00	
COUNTY COVID19 2024	0.00	0.00	0.00	
TOTAL	7,848,189.00	7,848,189.00	5,427,945.00	349,658.00

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2024 and ending, 12/31/2024, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 09/21/2023 and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 4,906,431, Total Unrestricted Net Assets utilized of \$ 521,514 and Total Appropriations, \$ 5,427,945; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on as follows:

1. The annual Budget for the fiscal year beginning 01/01/2024 and ending 12/31/2024 is adopted and shall constitute appropriations for the purposes stated.
2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

revenue, transferring and investing funds, and reporting in accordance with prevailing Commission policy and procedures.

Introduced and passed _____

Ayes: _____

Nays: _____

Abstention: _____

Absent: _____

I certify that this is a true copy of a resolution duly adopted
at a meeting of: _____

Signature of Above Authorized Person(s)