

## Attachment II

### Hudson Regional Health Commission BUDGET – JUSTIFICATION 2016

The 2016 Budget of \$2,843,766 reflects an overall decrease of (\$10,760) about 0.333% when compared to 2015 Budget. This is due to the retirement of a Program Coordinator, an adjustment to the payroll taxes' calculation formula to reflect FICA tax exemption on the amount of the employees' contribution towards health benefits, PERS cost remaining under estimated and a reduction to other categories within the budget (see details below).

Increases/Decreases are summarized below.

**Salary: Decrease (\$36,431):** Reflects savings from the retirement of a Program Coordinator plus CDC grant portion of administrative staff cost.

**Overtime/On Call/Temporary: Increase \$12,927:** While overtime and On Call remained basically the same in 2016, temporary category increased. This increase is due to the fact that temporary employees were pay with grant 2015 while these grants are not expected to be available in 2016.

**Payroll Taxes Decrease (\$10,333):** Payroll taxes are directly related to the amount reflected under the employee's compensation. Payroll Taxes' calculation formula was adjusted this year to reflect FICA tax exemption for the employees' contribution portion of the bill. This adjustment resulted in reduction under this category of (\$10,333) when compared to 2015 budgeted payroll taxes.

**Health Benefit: Increase \$21,578:** Amount budgeted under this category was based on the previous year experience. It reflects an average of 8.74% premium increase minus the CDC portion of the bill. There is no new enrollment anticipated.

**Dental: Decrease (\$3,500):** Decrease in this category was based on the previous year experience. Amount for Dental has remained under \$15,000 for the last three years with no increase for those years.

**Workers Compensation: Increase \$1,000:** Increase in this category was based on the previous year experience. It reflects an average 3.44% increase minus the CDC portion of the bill.

**Retiree Health Benefit: Increase \$16,699:** Amount budgeted under this category was based on the previous year experience. It reflects an average of 6.03% premium increase plus the premium for a recently retired Program Coordinator. There is no new enrollment anticipated in 2016.

**P.E.R.S: No Increase/Decrease:** Public Employee Retirement System is at 100% of contribution. Actual expenditures remained under the amount budgeted in 2015 for that reason 2016 budgeted amount remain the same as 2015 budget. There was an increase in the 2013/2014 and 2014/2015 actual bills but the increase amount remained under budgeted amount. The 2015/2016 bill is not available yet.

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**All Other Budget Categories: Decrease (\$12,700):** All other budget categories were calculated based on previous year experience. While some of the actual expenditures decreased for some items under this category, other items were increased. When comparing 2015 Budget "other cost" to 2016 Proposed Budget "other cost" there is an overall Decrease of (\$12,700).

### Appropriations:

Personnel	\$2,418,104
Grant Programs	\$ 168,562
Office	\$ 37,200
Travel	\$ 29,000
Contractual	\$ 77,000
Equipment	\$ 55,000
Other	\$ 58,900
<b>Total Appropriations</b>	<b>\$2,843,766</b>

### Revenue:

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2016 Budget are summarized below:

#### Revenue Sources:

Local Revenues (Municipal & County)	\$1,938,890
Miscellaneous Revenue	\$ 5,000
HRHC EQEF	\$ 47,232
ERHC	\$ 68,468
R&C	<u>\$ 226,777</u>
<b>Total</b>	<b><u>\$2,286,367</u></b>
<b>State Revenues</b>	<b>\$ 461,107</b>
<b>Federal Revenues</b>	<b><u>\$ 96,292</u></b>
<b>Total Revenues</b>	<b><u>\$2,843,766</u></b>

Marisol Leguizamon

Chief Financial Officer

Resolution#15-09-12

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS, the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2016 and ending, 12/31/2016, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 09/9/2015; and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,843,766, Total Unrestricted Net Assets utilized of \$ 0 and Total Appropriations, \$ 2,843,766; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on as follows:

1. The annual Budget for the fiscal year beginning 01/01/2016 and ending 12/31/2016 is adopted and shall constitute appropriations for the purposes stated.
2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

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revenue, transferring and investing funds, and reporting in accordance with prevailing  
Commission policy and procedures.

Introduced and passed \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstention: \_\_\_\_\_

Absent: \_\_\_\_\_

I certify that this is a true copy of a resolution duly adopted  
at a meeting of: \_\_\_\_\_

\_\_\_\_\_  
Signature of Above Authorized Person(s)

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APPROPRIATIONS**

	2015		2016		
	Original Budget As Amnd	Estimated Expenditures	2016 Proposed Budget	2016 Budget to 2015 Budget \$ Change	2016 Budget to 2015 Actual \$ Change
<b>GENERAL APPROPRIATIONS</b>					
<b>PERSONNEL</b>					
SALARIES	1,586,565.00	1,511,353.16	1,550,134.00	-36,431.00	38,780.82
VERTIME	21,760.00	19,224.27	23,500.00	1,750.00	4,275.73
V CALL	13,823.00	11,450.00	14,000.00	177.00	2,550.00
EMPORARY	10,000.00	4,000.00	21,000.00	11,000.00	17,000.00
AYROLL TAXES	138,076.00	119,300.45	127,743.00	-10,333.00	8,442.55
HEALTH BENEFIT	274,422.00	271,977.22	298,000.00	21,578.00	24,022.78
DENTAL	19,500.00	15,065.35	18,000.00	-3,500.00	934.65
E.R.S.	200,000.00	187,149.73	200,000.00	0.00	12,850.27
WORKER'S COMPENSATION	29,000.00	28,154.44	30,000.00	1,000.00	1,845.56
STIREE BENEFIT	123,028.00	120,227.88	139,727.00	16,699.00	19,499.14
<b>TOTAL</b>	<b>2,416,164.00</b>	<b>2,287,902.50</b>	<b>2,418,104.00</b>	<b>1,940.00</b>	<b>130,201.50</b>
<b>GRANT PROGRAMS (INCLUSIVE OF PAYROLL)</b>					
RC NACCHO 2015	3,500.00	3,500.00			
DC 2014/2015	111,828.00	111,828.00			
PP 2014/2015	4,588.00	4,588.00			
RI-CDC 2014/2015	53,310.00	53,310.00			
DC SANDY GRANT 2014/2015	68,008.00	68,008.00			
SANDY GRANT MOSQUITO	105,000.00	105,000.00			
PRING STAR INC MOSQUITO	15,000.00	15,000.00			
RESERVE	5,125.00	5,125.00			
DC EGEF RESERVE	7,817.00	7,817.00			
DC 2015/2016	112,259.00	112,259.00	112,259.00		
DC-CRI 2015/2016	53,003.00	53,003.00	53,003.00		
DC-MRC 2015/2016	2,300.00	2,300.00	2,300.00		
DC-MCM 2015/2016	1,000.00	1,000.00	1,000.00		
<b>TOTAL</b>	<b>540,734.00</b>	<b>540,734.00</b>	<b>168,562.00</b>	<b>0.00</b>	<b>0.00</b>
<b>OFFICE</b>					
FF. SUPPLIES	10,000.00	8,801.37	10,000.00	0.00	1,198.63
OSTAGE	7,000.00	6,530.08	6,000.00	-1,000.00	-530.08
OPIER LEASE	4,000.00	2,599.58	3,000.00	-1,000.00	400.42
BLICATION & SUBSCRIPTION	2,500.00	876.50	2,000.00	-500.00	1,123.50
EGAL ADVERTISEMENT	1,000.00	450.00	1,000.00	0.00	550.00
COOLER RENTAL	200.00	131.88	200.00	0.00	68.12
FFICE/COMPUTER EQUIPMENT	15,000.00	4,349.28	15,000.00	0.00	10,650.74
<b>TOTAL</b>	<b>39,700.00</b>	<b>23,738.67</b>	<b>37,200.00</b>	<b>-2,500.00</b>	<b>13,461.33</b>
<b>TRAVEL</b>					
ONVENTION & MEETINGS	3,500.00	2,453.81	3,500.00	0.00	1,046.19
UTO MAINTENANCE	10,000.00	9,624.03	10,000.00	0.00	375.97
ASOLINE	21,000.00	9,977.34	15,000.00	-6,000.00	5,022.66
ILEAGE REIMBURSEMENT	500.00	295.87	500.00	0.00	204.13
<b>TOTAL</b>	<b>35,000.00</b>	<b>22,351.05</b>	<b>29,000.00</b>	<b>-6,000.00</b>	<b>6,648.95</b>
<b>CONTRACTUAL</b>					
FRANCE-JIF	32,000.00	31,090.40	33,000.00	1,000.00	1,909.60
UDITOR	19,500.00	19,500.00	19,500.00	0.00	0.00
EGAL	25,000.00	13,632.20	20,000.00	-5,000.00	6,367.80
AYROLL SERVICE	3,000.00	2,363.73	3,000.00	0.00	636.27
FEATHER & EMERG. OPERATIONS	1,500.00	1,500.00	1,500.00	0.00	0.00
<b>TOTAL</b>	<b>81,000.00</b>	<b>68,086.33</b>	<b>77,000.00</b>	<b>-4,000.00</b>	<b>8,913.67</b>

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GENERAL APPROPRIATIONS	2015		2016		
	Original Budget As Amnd	Estimated Expenditures	2016 Proposed Budget	2016 Budget to 2015 Budget \$ Change	2016 Budget to 2015 Actual \$ Change
EQUIPMENT					
GENERAL SUPPLIES	8,000.00	2,856.53	6,000.00	-2,000.00	3,143.47
EQUIPMENT	11,200.00	7,376.72	11,000.00	-200.00	3,823.28
EQUIPMENT MAINTENANCE	3,000.00	2,228.30	5,000.00	2,000.00	2,771.70
VEHICLE	40,000.00	30,708.00	33,000.00	-7,000.00	2,292.00
<b>TOTAL</b>	<b>62,200.00</b>	<b>43,169.55</b>	<b>55,000.00</b>	<b>-7,200.00</b>	<b>11,830.45</b>
OTHER					
TRAINING	8,000.00	5,042.18	6,000.00	0.00	957.82
COMMUNICATION	18,000.00	13,658.19	18,000.00	0.00	4,341.81
MEDICAL SURVEILLANCE	4,000.00	0.00	4,000.00	0.00	4,000.00
LABORATORY	3,000.00	2,110.00	3,000.00	0.00	890.00
COMMISSION MEETING	1,000.00	354.83	1,000.00	0.00	645.17
LINK FEES	400.00	251.21	400.00	0.00	148.79
SCCELLANEOUS	1,000.00	433.77	1,000.00	0.00	566.23
MEMBERSHIP/LICENSE	2,000.00	1,783.75	2,000.00	0.00	216.25
RESERVE FOR EMERGENCY OPERATION	5,000.00	0.00	5,000.00	0.00	5,000.00
DIVING EXPENSE	0.00	0.00	7,000.00	7,000.00	7,000.00
RECORD DESTRUCTION	1,500.00	1,500.00	1,500.00	0.00	0.00
RECORD SCANNING	10,000.00	10,000.00	10,000.00	0.00	0.00
<b>TOTAL</b>	<b>51,900.00</b>	<b>35,133.93</b>	<b>58,900.00</b>	<b>7,000.00</b>	<b>23,766.07</b>
<b>TOTAL</b>	<b>3,226,698.00</b>	<b>3,021,116.03</b>	<b>2,843,766.00</b>	<b>-10,760.00</b>	<b>194,821.97</b>

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**ANTICIPATED REVENUE**

GENERAL REVENUES	2015		2016	
	Original Budget As Amnd	Estimated Revenue	2016 Proposed Budget	2016 Budget to 2015 Actual Change
CIPAL	219,860.00	219,860.00	219,860.00	0.00
CPA	98,292.00	98,292.00	98,292.00	0.00
K	17,575.00	17,575.00	17,575.00	0.00
HANJDEP	198,470.00	198,470.00	198,470.00	0.00
HANJDEP/UST	52,500.00	52,500.00	52,500.00	0.00
HANJDEP/DLNG	11,750.00	11,750.00	13,600.00	1,750.00
SEX	72,468.00	72,468.00	68,468.00	-4,000.00
IA	141,385.00	141,385.00	145,627.00	4,242.00
OUNTY	1,533,140.00	1,533,140.00	1,563,803.00	30,663.00
IL: Bayonne	1,800.00	1,800.00	1,800.00	0.00
East Newark	0.00	0.00	0.00	0.00
Guttenberg	0.00	0.00	0.00	0.00
Harrison	600.00	600.00	600.00	0.00
Hoboken	600.00	600.00	600.00	0.00
Keamy	1,200.00	1,200.00	1,200.00	0.00
North Bergen	600.00	600.00	600.00	0.00
Secaucus	0.00	0.00	0.00	0.00
Union City	3,600.00	3,600.00	3,600.00	0.00
Weehawken	0.00	0.00	0.00	0.00
West New York	1,200.00	1,200.00	1,200.00	0.00
ESERVE	0.00	0.00	0.00	0.00
RHC EQEF	52,000.00	52,000.00	47,232.00	-4,768.00
FERRED REVENUE R&C	227,924.00	227,924.00	226,777.00	-1,147.00
SC. REVENUE	5,000.00	5,000.00	5,000.00	0.00
ATE LEAD GRANT 2015/2016	0.00	0.00	12,500.00	12,500.00
E LEAD GRANT 2014/2015 & 2015/2016	25,000.00	25,000.00		-25,000.00
IA EQEF RESERVE	7,817.00	7,817.00		-7,817.00
RC NACCHO 2015	3,500.00	3,500.00		-3,500.00
RC RESERVE	5,125.00	5,125.00		-5,125.00
DC 2014/2015	111,826.00	111,826.00		-111,826.00
PP 2014/2015	4,588.00	4,588.00		-4,588.00
RI-CDC 2014/2015	53,310.00	53,310.00		-53,310.00
DC SANDY GRANT 2014/2015	66,006.00	66,006.00		-66,006.00
DC 2015/2016	112,259.00	112,259.00	112,259.00	0.00
DC-CRI 2015/2016	53,003.00	53,003.00	53,003.00	0.00
DC-MRC 2015/2016	2,300.00	2,300.00	2,300.00	0.00
DC-MCM 2015/2016	1,000.00	1,000.00	1,000.00	0.00
ANDY LEAD GRANT 2014/2015	25,000.00	25,000.00		-25,000.00
PRING STAR INC MOSQUITO	15,000.00	15,000.00		-15,000.00
ANDY GRANT MOSQUITO	105,000.00	105,000.00		-105,000.00
TAL	3,226,698.00	3,226,698.00	2,843,766.00	-382,932.00